

# OREGON LIBRARY ASSOCIATION (OLA)

## EXECUTIVE BOARD MEETING

June 13, 2003

10:00 AM

Eugene Public Library

Eugene, OR

Voting Members Present: Connie Bennett (President), Dana Campbell (Children's Services Division), Faye Chadwell (President-Elect), Cindy Gibbon (Public Library Division), Anne Guevera (OYAN), Ellen Mueller (Support Staff Division), Carol Reich (PNLA Representative), Wyma Rogers (ALA Councilor), Suzanne Sager (Treasurer), Jim Scheppke (Oregon State Librarian), Stephen Skidmore (Secretary), Dale Vidmar (Member at Large), Heather Ward (ACRL/OR).

Non voting Members Present: Ed House (Parliamentarian).

Other OLA Units, Members, and Guests Present: Bonnie Allen (Library Development and Legislation), Debra Bogart (Children's Services Division), Leah Griffith (Membership and Conference 2005), Cara List (Intellectual Freedom), Heather McNeil (Intellectual Freedom), Loretta Riley (2004 Conference Committee), Beverly Smith (Outreach Round Table).

President Connie Bennett called the meeting to order at 10:06 AM.

### 1. HOUSEKEEPING

Ed established that a quorum was present.

Janet Webster is in Seattle today, and Jim Scheppke is monitoring the Oregon State Library budget hearing before the Joint Ways and Means Committee this morning. Jim will be joining the meeting later in the day.

Additional agenda items include appointments that Connie has made to the Lewis and Clark Committee and to an ad hoc Summer Reading Program Study Committee and a report on the Drexel University distance education graduate program.

Suzanne will be collecting money for lunch.

Connie asked if there were any changes, corrections, additions, and/or deletions to the minutes for the April 23, 2003, meeting. There were none and the minutes are accepted as submitted.

Suzanne distributed the latest balance sheet reports for the general fund and the enterprise fund. The final financial statement for the 2003 conference is almost ready. The conference netted approximately \$25,000 in income, with one small purchase order still outstanding. Suzanne will be forwarding a preliminary conference report to Teresa. The transfers to committees and divisions for conference income have not yet been made. Suzanne announced that she would be starting library school at the University of Illinois in July.

## 2. OFFICER REPORTS

### a. President Connie Bennett

i. Connie stated that she was pleased with the June 9th draft of the USA PATRIOT ACT resolution, the third one prepared by the Intellectual Freedom (IFC) and Library Development and Legislation (LDLC) Committees. Connie distributed copies of the final draft. Connie then asked LDLC chair Bonnie Allen to talk about the process with the two committees went through in preparing the draft.

ii. Bonnie stated that since the last Board discussion on the resolution, the two co chairs of the IFC had made several adjustments in the language to the draft as well as to the cover letter which is to be sent to each member of Oregon's Congressional delegation. These changes were based on comments that had been received from Nan Heim and others. Each of the letters is to be individualized to the particular representative based on the public stand that he/she has taken on the USA PATRIOT ACT.

iii. Part of Nan's concern about the resolution has to do with the impact which the resolution might have on certain state legislators as the Oregon legislature considers various filtering bills. She believes that the timing of OLA taking action on the USA PATRIOT ACT resolution should be taken into consideration. She is urging OLA to wait until after the legislature adjourns before taking action or before publicizing any action that the Board might take prior to adjournment.

iv. The current version of the USA PATRIOT ACT resolution is the third draft that the IFC has proposed. The LDLC has considered this third version, has no objections to it, and is satisfied with the language. A libs or survey about the resolution was conducted and each of the 40+ responses to the resolution was positive, with two exceptions.

v. Cara List, IFC co chair presented the final version of the resolution. Edits were the result of comments made by OLA members responding to the libs or survey, suggestions from

the Legislative Committee and the concerns of Nan Heim. Cara presented changes to the following sections:

(9) WHEREAS, The new federal laws and policies disproportionately affect individuals who rely on libraries for access to computers, the Internet, and other resources; and

This section was changed to include the phrase "... and other library resources ..." because it was pointed out that the USPA makes it as easy for law enforcement officers to retrieve information about internet users activities from ISPs as from libraries. The IFC also wanted to respond to positive commentary from OLA members who appreciated the point the resolution made about differences between the "haves" and the "have nots" who rely on libraries for access to information available both on the internet and in other forms. For instance, though people accessing the internet may have their activities scrutinized whether the investigation is via ISP or library records, those who access information in books may be able to walk into a bookstore and pay for a book in cash, whereas the "have nots" may need to check it out at a library, leaving a record behind. The section was edited to retain the point about the economic disparity within the community of information consumers, yet also accommodate the fact that different avenues could be used by law enforcement to discover the reading habits of individuals.

This Whereas had been added since the original resolution was sent out for a vote by the membership:

(10) WHEREAS, Existing laws created before the USA PATRIOT Act give law enforcement agencies sufficient power to use duly obtained warrants, subpoenas, or wiretaps to obtain confidential information about individuals suspected of criminal conduct; and

The IFC also amended two of the RESOLVED:

(14) RESOLVED, That the Oregon Library Association encourages all librarians, library administrators, library governing bodies, and library advocates to educate their users, staff, and communities about the process for compliance with the USA PATRIOT Act and other related measures, and about the dangers to individual privacy and the confidentiality of library records resulting from those measures; and, be it further

was changed to the following language:

(15) RESOLVED, That the Oregon Library Association encourages all librarians, library administrators, library governing bodies, and library advocates to be aware of the dangers to individual privacy and the confidentiality of library records resulting from the USA PATRIOT Act, and provide information about compliance with these measures to any

who may request it; and, be it further

Nan felt that the original version might sound a bit like lobbying. The IFC changed to something a bit more passive.

Finally this Resolved was changed:

(17) RESOLVED, That the Oregon Library Association urges the United States Congress to preserve current measures that provide judicial review, and require probable cause, for the use of all methods of collecting confidential information about individuals; and, be it further

Cara said that Jim Scheppeke had previously pointed out that "current measures" ARE the Patriot Act, so the IFC changed it to this:

(18) RESOLVED, That the Oregon Library Association urges the United States Congress to adhere to laws that existed prior to the passage of the USA PATRIOT Act that conform to the Constitution by providing judicial review and requiring probable cause for the use of all methods of collecting confidential information about individuals; and be it

vi. The open letter was discussed. It was noted that different representatives have taken different positions regarding HB1157, the Freedom to Read Protection Act of 2003. DeFazio has been second only to Rep. Bernie Saunders (I- VT) in supporting this bill, while other representatives have not co-sponsored it. The two senators have not co-sponsored S. 1158, Barbara Boxer's Library and Bookstore Protection Act. It was also noted that the second paragraph of the letter provides background on the passage of the USA PATRIOT Act, information that our congressional delegation already knows. Bonnie Allen said that the Legislative Committee advised that the letters should be edited further to remove p.2 and be individualized for each member of the delegation, and the IFC co-chairs concurred. Connie stated that the open letter could be posted on OLA's website for the public.

vii. Cindy said that the Board does not meet again until August and that we need to take action on this before then. She believes that the issue of filtering for state legislators is a separate one and should not affect our decision in this matter.

viii. At this point Senator Boxer's resolution repealing certain sections of the USA PATRIOT ACT has no cosponsors. Senator Wyden has made it clear that he would not be a cosponsor unless there were also Republicans involved in the process.

ix. There was general consensus to take OLA Board action on the draft resolution at this time but delay any large-scale publicity of it until after the legislative session has ended.

At this time, only eight or nine state library associations have taken no action on a resolution regarding the USA PATRIOT ACT.

x. *Wyma moved and Carol seconded to approve the June 9<sup>th</sup> draft of the USA PATRIOT ACT resolution and have the President and the chair of the Library Development and Legislation Committee move forward with plans to publicize the action of the OLA Executive Board. Cindy moved and Anne seconded to amend the motion to authorize the LDLC chair and President to draft a cover letter to be sent with the resolution to the members of the Oregon Congressional delegation urging their support for legislative efforts to repeal certain sections of the Act. Ayes: all.*

xi. Heather M. asked how we should respond if asked by the press what OLA's position on the USA PATRIOT Act is. Connie suggested that our response should be that a resolution has been adopted and will soon be released.

xii. Faye and Connie both commended LDLC and IFC for working together on this resolution over the past several months.

xiii. Connie reported to the Board on recent committee appointments that she has made to the Resource Sharing Committee, a special task force on the Summer Reading Program, and the Lewis and Clark Committee. No action is needed by the Board.

xiv. Drexel University is beginning a distance education program for the MLS degree. They would like to work with OLA on providing 20% tuition discounts for our members who might enroll. The program is an on-line program. OLA needs to make it clear that we give no preferential treatment to any university program.

#### b. Past President Janet Webster

Janet was absent.

#### c. ALA Councilor Wyma Rogers

i. The 2003 joint American Library Association/Canadian Library Association conference in Toronto is still on, despite the SARS issue and the World Health Organization's (WHO) warnings about travel to Toronto. If WHO places a "travel advisory" on Toronto, then the conference would be cancelled. Wyma has been forwarding ALA notices about the conference to libs-or. Registration is down slightly and several major vendors (e.g., Baker & Taylor, Highsmith, Follett, etc.) have cancelled recently.

ii. The new ALA website is the other big issue. The links do not work very well.

iii. There will be a resolution at conference on the destruction of the Iraqi library. There will also be a resolution at conference for the direct election of the Executive Board, rather than by Council.

iv. Wyma said that she has been impressed with new ALA Executive Director Keith Fiels's handling of difficult issues, such as the Toronto conference and the ALA website changes.

v. Wyma announced that Melanie Lightbody has been elected President-Elect, Colleen Bell, Secretary, and Suzanne Sager, Treasurer, for OLA for 2003/04.

#### d. State Librarian Jim Schepcke

i. The Joint Ways and Means Committee passed SB 12 with a "do pass" recommendation to the full House and Senate. The State Library's budget has been approved as well. There was no opposition to it. The approval of the State Library's budget now, as opposed to the end of the session, is a positive development. The State Library lost two positions that have been vacant. "Ready to Read" is at the level recommended by Governor Kulongoski, 15% less than the level of the previous biennium.

ii. Jim stated that OLA is effective in the legislature because of the skills and dedication of Nan Heim.

iii. Jim distributed a handout showing the results of recent budget cutbacks to public libraries across the state. The most drastic was the recent closing of the library in Sweet Home. Their levy passed but did not meet the double majority requirement.

iv. The Gates Foundation has announced that they will be making funds available to continue their technology program in public libraries. They will have \$185,000 to allocate over a three-year period, with the State Library providing some matching funds. The funds would be used to replace aging PCs and to upgrade technology in Oregon public libraries.

#### e. Parliamentarian Ed House

In looking through the procedures manual recently, Ed noticed several errors. He will be making an effort to eliminate and/or correct these discrepancies, mistakes, and inconsistencies.

#### f. Pacific Northwest Library Association Carol Reich

The Board will meet in Boise in August. The Leadership Training Institute RFP will be going out shortly to project consultants for institute organizational proposals.

### 3. COMMITTEE, DIVISION, AND ROUNDTABLE REPORTS

#### a. Library Development and Legislation Committee (LCLC) Bonnie Allen

i. Bonnie is recommending to the OLA Board that the Past President serve as the chair of LDLC. This would bring increased credibility to the Committee. At present, the President serves as an ex-officio member of the Committee so would be familiar with the operation of the Committee when he/she move into a chair position the following year. The President presently appoints the chair as well as the entire committee. The chair is appointed for a two-year term. The committee size was just reduced from 15 to 9 with a bylaws change at the 2003 conference.

ii. The participation by members of the Committee has not been good. Bonnie is also suggesting that the President be given more flexibility in making appointments to the Committee and that the Committee not be so highly structured.

iii. Jim believes that being the chair of LDLC is too much of a responsibility for someone who has just finished a term as OLA President. Being President is a big responsibility and moving from there into the chair of LDLC is asking too much of one person.

iv. Wyma believes that the Past President and the President-Elect need to be on the Committee as ex officio members.

v. *Wyma moved and Cindy seconded to change the procedures manual to have the President appoint the nine members of the Library Development and Legislation Committee on an at-large basis, with the OLA President, the Legislative Network Coordinator, the Oregon State Librarian, the OLA President-Elect, and the OLA lobbyist serving on the Committee ex-officio. Ayes: all.*

vi. Jim suggested that the LDLC meet on a quarterly or bi annual basis. This would be a procedures manual change. Connie stated that we had just given the President and the Committee more flexibility and should not now tie the hands of the President. She suggested Jim's idea be saved and re-discussed at a later meeting if this new arrangement for LDLC did not work.

#### b. ACRL/Oregon Heather Ward

i. Oregon Health Sciences library now has filters on all employee computers. There was no prior notification.

ii. The Division will have its Conference program next year on Thursday instead of

Friday.

iii. The Division hopes to have an attorney who represents a university and an academic librarian attend the "Lawyers for Libraries" conference that ALA will be sponsoring this summer.

iv. ACRL/OR has elected new officers.

v. Heather would like to know if it is OK to ask the McCulleys to put ACRL/OR identification on the OLA membership card. Leah said that McCulleys would like all divisions to do this if one does it. There was consensus from all of the other divisions that they would also like to have this done. Leah will contact the McCulleys.

c. Oregon Young Adult Network (OYAN) Anne Guevera

i. Carol Reich will be chair next year.

ii. 23 attended the pre-conference on graphic novels.

iii. OYAN netted \$1,100 on the raffle at Conference.

d. Public Library Division (PLD) Cindy Gibbon

i. The USA PATRIOT ACT pre-conference was very successful. To PLD's great surprise, the program on library history was standing room only. Ballots for next year's officer election have been mailed.

ii. PLD will be sponsoring regional workshops with Support Staff Division on security issues.

iii. There have been several suggestions that the 2000 public library standards be reviewed and possibly amended, especially the section dealing with technology.

e. Support Staff Division (SSD) Ellen Mueller

i. SSD was pleased with the success of their conference programs.

ii. Two SSD Board members attended the recent public library directors' meeting.

iii. SSD is working with PLD on the security workshops.



iv. Open houses are being planned for various regional locations.

iii. SSD annual conference will be in Keizer on July 18.

e. Conference 2004 Loretta Riley

i. Loretta distributed a report on the 2003 Conference. There were ten recommendations for future conferences. These recommendations will be considered at the August Board meeting. Attendance in Corvallis equaled that of recent conferences in Seaside. Conference rates for hotels were higher than on the open market and this cost OLA about \$2,000. This is likely to be an issue for future conferences as well. Having Oregon State University as a co-sponsor of the Conference made a difference in the amount of profit OLA made.

ii. Exhibitors have been somewhat disappointed at the amount of business that results from attending the Conference. Exhibits result in income for OLA, but they do require a lot of floor space.

iii. A recommendation has been made that registration for Conference next year to be done on-line. Attendees have concerns, however, about being charged higher fees. The dates for the 2004 Conference at the Eugene Hilton will be April 14-16. The website will be going live today. Loretta is looking for help on the Committee and with local arrangements.

g. Conference 2005 Leah Griffith

i. The 2005 conference will be in the Portland area. Leah stated that she has proposals from two hotels Airport Holiday Inn and the Doubletree at the Lloyd Center. The Holiday Inn is not as nice as the Doubletree, but OLA would make a greater profit at the Holiday Inn; the charges to OLA for the Holiday Inn as well as the room rates for attendees are less at the Holiday Inn. Connie took an advisory vote of those present and each hotel received nine votes. Leah stated that she would take the straw vote poll as an indication that there is not a strong preference for one hotel over the other.

ii. Dale stated that a past conference at the Airport Holiday Inn had experienced very slow Internet connections, and Leah should make sure that that situation had been corrected if the Airport Holiday Inn is selected.

h. Intellectual Freedom (IFC) Cara List and Heather McNeil

i. IFC co sponsored the USA PATRIOT ACT pre conference as well as three other sessions at Conference.

ii. A decision by the Supreme Court on the Children's Internet Protection Act (CIPA) case is expected shortly.

i. Oregon Authors Heidi Senior

Heidi Senior could not be here today, but Connie reported that the 2001 Oregon authors bibliography is now available.

j. Outreach Beverly Smith

Last Friday, fourteen attended a workshop held at the Driftwood Library on the use of volunteers. Officers remain the same for next year. Two scholarships were awarded that allowed two outreach librarians to attend the Conference. The roundtable submitted a preconference program for the PLA Conference next year in Seattle, but it was not selected.

k. Children's Services Division (CSD) Dana Campbell

i. Connie sent out an e mail last week explaining the recent invoices that were mailed to each public library in Oregon. The invoices were for Summer Reading Program (SRP) materials and were mailed in June to allow libraries the flexibility of paying for the invoice either now or next fiscal year. Public entities may not make donations and that is why invoices were sent.

ii. Both Dana and Connie have received lots of e-mails and calls about this. Dana reminded everyone that the SRP is more than just materials. Seven libraries, many of them very small, have already sent checks. OLA is still \$38,000 in debt for SRP this year.

iii. The Metropolitan Group is continuing to bill us for their work, though their performance in acquiring grants for OLA has not been good. They have found only \$25,000 in grants for us this year. There is a provision in the contract for a 30-day notice of cancellation with the Metropolitan Group.

iv. The \$25,000 commitment that Craig Berkman made to OLA several years ago has never been received. The Metropolitan Group is responsible for collecting this donation for OLA but has not done so.

v. Dana reminded everyone that the SRP has been quite successful in reaching Oregon children, but the financial instability has become burdensome for both CSD and OLA. A solution to the financial instability has become a necessity.

vi. *Cindy moved and Ellen seconded to inform the Metropolitan Group of OLA's intent to terminate the contract with them, effective July 31, 2003, and to specify all deliverables, including the \$25,000 commitment from Craig Berkman and all commitments made to Unified Grocers, that OLA expects by the end of the 30-day period. Ayes: all.*

vii. Cindy stated that this unfortunate experience with the Metropolitan Group needs to be a forceful reminder to the Executive Board that each and every contract that we enter into should be reviewed by an attorney before anything is ever signed. OLA has spent too much money with the Metropolitan Group and received very little in return.

viii. Dana went through the process and timetable that CSD will be following as they transition from an independent summer reading program to the Summer Reading Collaborative that OLA has joined. The 2004 manuals were ordered on June 20, and CSD is picking up the cost of providing each public library their own copy. The manuals will arrive in October. Dana stated the Collaborative manuals are very professional and thorough, containing such things as clip art, etc.

ix. CSD has been notified that the Ford Family Foundation has awarded OLA a \$25,000 grant to hire a Summer Reading Program coordinator and to prepare a report on the effectiveness of the Summer Reading Program. *Given the recent move away from having our own program and towards the collaborative approach, Jim moved and Wyma seconded to decline the \$25,000 Ford Family Foundation grant with thanks and appreciation and with an explanation of our situation. Ayes: all.*

x. Jim suggested that we call as many libraries as possible and explain the CSD situation.

#### 1. Ad Hoc Committee on Executive Director Ed House

i. There has not been much activity of late. A job description has been drafted which defines the position as that of a Chief Operating Officer of the Association with such duties as managing the office, coordinating activities, keeping the procedures manual current, administering vendor contracts, coordinating conference planning, etc. The Committee has discussed having a business graduate student write a business plan.

ii. Other issues discussed were the future use of the McCulley's to do certain tasks for us, the continuation of representation in the legislature by a lobbyist, and how much the Association can afford to pay an executive director.

iii. This issue will be discussed further at the retreat.

#### 4. OTHER BUSINESS

The next Board meeting will be August 22 at the University of Oregon, with a reception for Faye following the meeting. The leadership retreat will be August 4-5 at Silver Falls.

Being no further business the meeting adjourned at 3:04 PM.

Respectfully submitted,

Stephen C. Skidmore, Secretary