

MINUTES
OLA BOARD MEETING
AUGUST 20, 2004

In attendance were Faye Chadwell, Ed House, Sonja Patzer, Suzanne Sager, Jim Scheppke, Kevin Barclay, Jane Stelle, Steve Skidmore, Bill Kelm, John Sexton, MaryKay Dahlgreen, Leah Griffith, Maureen Cole, Bonnie Parks, Carol Reich, Kaiping Zhang, Cindy Gibbon, Connie Bennett, and Carolyn Rawls Heiser. Quorum achieved.

1. HOUSEKEEPING: Minutes from June could not be approved because Colleen Bell was not able to attend. They will be approved at the September board meeting.

2. OFFICER REPORTS:
 - A. President Faye Chadwell: Faye introduced draft contracts for Nan Heim, Diane Sotok, and the McCulleys, the content of which she borrowed from Nan Heim, OLA lobbyist. Faye suggested that from here on out contracts be approved on a timeline that conform to the OLA fiscal year, September 1 to August 31. Further, Faye suggested that contracts are ongoing unless one of the parties wants to make a change. This means that unless someone indicates the desire for a change, the contract will continue into successive fiscal years without the need from the OLA president, as main administrative officer, to actively renew the contract. The wording in the contract indicates this policy. Another change discussed by the board is to have each contractor actively seek permission to spend money beyond the contract agreement. Previously, the contracts had required for notification, not approval. Further, each contract for each contractor named above, was adjusted to indicate different notice requirements to end the contract. Suzanne moved and Faye seconded to accept the contracts as presented (see attached). The motion passed unanimously.
 - B. Past President Connie Bennett: no report
 - C. Vice President Maureen Cole: Maureen passed out the current list of chairs and members for all committees. There is no chair for the Nominations Committee yet. Faye moved and Sonja seconded that the list be approved as submitted. The motion passed unanimously. Mo will submit names for the Nominations chair and others committee members for approval as she is able to fill the positions. Discussion: Jim mentioned that the OSL would like to see more development in the scholarship area, which might require another committee or task force. The incoming chair, Gary Sharp, will be requested to look into this with his committee and bring a recommendation to the board for discussion. If a new committee needs to be formed, there must be a bylaw change and therefore organization-wide vote and approval. If it is a one year ad hoc committee, there is no need for approval. So there is a need for the HAS Committee to move quickly.

Mo had a question about the Archives Task Force that was on the list as a committee last year. This committee has done their work and made a recommendation to the board. This recommendation was a charge for last year that was not completed. Mo also mentioned that there is interest in the Public Relations Committee reviving and she will be bringing this up in the future. There are two groups that have expressed interest in creating round tables. They are Preservation and REFORMA. Both groups have the information from the bylaws about what they need to do to get this going.

D. Secretary Colleen Bell: no report as Colleen was attending her father's funeral

E. Treasurer Suzanne Sager: Suzanne reported that Silver Falls will now allow reservations up to 2 years in advance. Since OEMA wants to rent the larger meeting room, if we do not reserve the space now, they will. Connie moved and Faye seconded Suzanne's request that she reserve the space for 2006. The motion passed unanimously. OEMA also had asked OLA to move the dates of their retreat to the second week of August. Suzanne already looked at next year's calendar and those dates are not available, so the question for next year is moot. For 2006, now that Suzanne has permission to reserve the time, the board decided that they would prefer to keep the dates that they have traditionally reserved, the first Monday and Tuesday in August. For next year, this means the retreat is on August 1 and 2.

Suzanne also reported that John McCulley is beginning to process the credit card request. It will be acquired through the OLA bank, Wells Fargo. John needs to know how many cards and what limit will be placed on the cards. There was discussion about the use of the card and what it will be needed for. Connie moved and Faye seconded that Suzanne is authorized to proceed with getting a single credit card with a \$5000 credit limit and the further draft guidelines for its use.

Suzanne mentioned that she hopes to have the wrap up conference report for next time and she passed out a current budget status report. Jim wondered why Nan Heim has already been paid more than was allotted for her since the year is not yet over. Suzanne will look into this and will e-mail the board.

F. State Librarian Jim Scheppke: Jim reported on the Statewide Database Licensing with Ebsco and participation. Statewide there is not 100% participation among public libraries because Sheridan, Grant, Nyssa and Warrenton are not participating. Jim thinks that one or two of these might change their minds. Among academic libraries, there is also not 100% participation, i.e. Klamath Community College does not participate. The high rate of participation that we do have is due to the efforts of Val, Ann, and Pam, who has earned the nickname of 100% Horan. There was a press release from the state touting the database and the rate of participation. There was discussion about ways to help reduce costs for small libraries by reallocating other funds for them. The Licensing Advisory Group is the group that should discuss this possibility and guidelines. There was a bit of discussion about how to market and publicize this wonderful resource.

If OLA had a PR committee, this is one of the things they could do. Jim mentioned that there are 15 days of Ebsco training coming up that will really help people get the most of this resource. Several small libraries do not even have a web site to post Ebsco to so it becomes a real access problem. OSLIS is the solution that works for the schools because it is the Ebsco portal for all schools. It will now be housed from the I School at University of Washington. This was a problem to get moved but now looks like the kinks are worked out.

Jim reported that the Governor is creating a committee for SMART Budgeting. Each area of the government is being asked to create a list of the service areas it provides. Then a spread sheet will be creating listing these service areas and the Governor and his staff will prioritize these service areas based on some principals. The Governor has said that education is very important to him, for instance. OLA may be asked to briefly and eloquently testify to why Ready to Read should be funded. This will help the Governor establish priorities for funding. A program like Ready to Read has a lot of competition from the General Funds for money. We will want to be prepared for a request like this which may come within the next 6 weeks. Getting help from OYAN, CSD, and the Legislative Committee would be a good way to get started for being prepared. The OSL is requesting that funding be restored to \$1 per child.

Jim reported that they soon will have 3 vacancies at the OSL. Send great candidates to them and keep in mind candidates from other states.

G. ALA Councilor Wyma Rogers: no report as she was not in attendance

H. Parliamentarian Ed House: no report. This is Ed's last meeting and Faye thanked him to thunderous applause for this service to OLA.

I. PNLA Representative Carol Reich: Carol reported that she had attended the conference in Wenatchee, Washington. PNLA is trying to get corporate sponsorship but is currently in the black. The PNLA Leadership Conference in October 24-29 in Dumas Bay. There could be a Hotline article about who is going. MaryKay suggests that if anyone goes to the conference in Sitka next year, good fares can be found in October. Typically there are about 250-350 attendees at a conference, with about 300 steady PNLA members. There was some discussion about a joint conference in Oregon. The timing of this would be very important as well as any financial implications.

J. Member at Large Dale Vidmar: no report as he was not in attendance

3. DIVISION REPORTS

A. Academic/ACRL/OR Bonnie Parks proxy: ACRL will hold its Menucha conference with the theme of "R"evolution _____. There are speakers and scholarships.

B. CSD Jane Stelle proxy: no report

C. OYAN Carol Reich: Ruth Allen held a mock Prince award event because she was on the ALA Prince committee. Other things that OYAN did this year were Book Rave, Nancy Osa to the conference, raffle, 1st survey, and

summer collaborative. Carol mentioned that OYAN discussed ways to having an ongoing, consistent presence at the collaborative since new chairs are voted in each year. Perhaps there will be an appointee who holds the position for several years. They will keep the board posted on this development.

- D. PLD Kevin Barclay proxy: Kevin reported that they held a vote on standards, which passed. The board will review this next and the incoming and outgoing Parliamentarians relayed that, since there is no bylaw discussing this, a simple majority (50% plus 1) will be required to pass this. PLD bylaws do need reforming. They are working on proposals for the conference and they plan to hold medical reference training throughout the state so that all librarians in need of this training have the opportunity to get it.
- E. SSD Sonja Patzer: Sonja reported that SSD held another successful conference. They are also planning on having 4 book repair workshops in different parts of the state so that all people can have access to these really popular events. The SSD has a new logo, are reviewing its vision statement, re-did bylaws, and are planning 2005 conference sessions. The membership voted on the bylaw revision at the July conference and the board needs to approve them. Sonja passed out copies of the old and new bylaws, noting that the changes are merely for cleanup and clarity. Jim moved and Suzanne seconded that the bylaws be approved as proposed. This motion was passed unanimously. Sonja will ensure that this information is sent to Rachel to post on the web.

4. COMMITTEE REPORTS

- A. 2004 Conference Loretta Rielly: no report as she was not in attendance
- B. 2005 Conference Cindy Gibbon: Cindy reported that the conference committee had its first official meeting on August 13 and at that time came up with the conference theme: "Connect and Conquer: the power in collaboration". Carrie West in the chair of the registration committee but that she needs people to help her especially because we are hoping to get registration online this year. Typically, about 550 people attend an OLA conference in Portland. This year the conference is at the Airport Holiday Inn, which is not right on Airport Way, but on Columbia Blvd . The venue presents some challenges in that the vendors will be in a separate building from the sessions and space for programs and exhibits is at a premium. The committee is trying to think of ways to bridge the physical distance, such as providing umbrellas for people to use while walking back and forth. Cindy recommends that the board start looking ahead earlier, especially to book space in Portland, and Faye remarked that a committee that Dale Vidmar had headed had made this recommendation earlier. Faye suggested that the current conference committee recommend a rotation of cities to use so that there can be a well-known, planned list of cities. The size of the location will limit the choice of hotels/convention center that are available for use. For speakers, we are focusing in on Carol Brey

Casiano from the ALA, but some speaker choices have already been shot down due to lack of availability. Cindy will put a note out on Libs-OR for speaker ideas. Conference ideas are due 9/17 and the call for conference ideas will go out early next week, so as to give people nearly a month. Joel Taylor is the Emporia student who will be the web master. There was a great deal of discussion about how to coordinate online registration with other online goals. It was decided that an ad hoc committee comprised of the membership committee chair, the conference committee chair, the nominations committee chair and/or Carol Resco, the treasurer, Loretta Rielly and Linda Malone who looked into this last year, the conference registration chair, will discuss the possibility of “online member services”. Any services would be available to divisions. The group will consult with the McCulleys. They are to look at “services or software” because it is possible that the McCullys could purchase something that will take care of all needs, including membership registration and dues, conference registration, and online elections. They need to propose something at the November meeting which includes costs, possible vendors, impact on dues, revenue, and conference fees. Mo moved and Connie seconded that an ad hoc committee be created with the above charge. The motion passed unanimously. Someone suggested that WLA be contacted to find out what they use.

Mo needs to find another vice chair for the 2006 conference since the 2007 conference is joint and as such the timing will not allow Lynn to be available when Robin needs her at the 2006 conference.

- C. Nominations Committee Anne Christie: no report as she was not in attendance
- D. Publications Committee Alex Rolfe: Alex was not in attendance but wanted the board to discuss two items which came up earlier: 1. putting OLA Quarterly online in PDF format, 2. allowing OLA units to advertise for free. The board decided that the topics could wait for input from Alex at the next meeting.
- E. Intellectual Freedom Committee Cara List: Cara was not in attendance but other people from the committee were. The next meeting is on 9/10. The committee is working with the OSL to do the Public Library Internet Survey and is working with MaryKay to get it on the web. All board members should remind public library directors that the survey is coming. An item in the Hotline could be published.
- F. Library Development and Legislation Committee Connie Bennett: There was a meeting of this committee in July and at that time Nan Heim reported that this is a strange season. People are running for election and are therefore looking for money not for causes. Therefore, there is no need for us to go out and talk to candidates until after the elections. In the meantime, Nan is scoping out the candidates for their library leanings. Someone asked if this committee posted their minutes to the board list and Faye stated that this would be a good idea for all committees to do. Legislative Day is set for January 27, 2005. This coincides with the 100th

birthday of the state library. We will continue doing the children's book giveaway which Chandra, MaryKay, and Ellen Fader are coordinating.

- G. Honors, Awards, and Scholarships MaryKay Dahlgreen: no report
- H. Oregon Authors Heidi Senior: no report as she was not in attendance
- I. Continuing Education Susan Whyte: no report as she was not in attendance

5. ROUNDTABLE REPORTS

- A. BIGOR Kaiping Zhang: no report, just wanted to hear conference theme.
- B. Outreach Services Round Table Carolynn Avery: no report as she was not in attendance

6. OTHER: Mo requested that people send her budget information for the upcoming year and that people post their annual reports soon.