

## **OLA Executive Board Meeting Minutes**

February 3, 2012

Tigard Public Library

Tigard, Oregon

10:00 am – 3:30 pm

**Present:** Rob Everett (Past President), Abigail Elder (President), Arlene Weible (Secretary), Buzzy Nielsen (Parliamentarian), Anne-Marie Dietering (ACRL-Oregon), Deeda Chamberlain (Children's Services Division), Garrett Trott (2013 Conference Committee), Laura Madsen (Member-at-Large), Emily Papagni (Membership Committee), Hannah Gascho Rempel (ALA Representative), Kris Lutsock (Oregon Young Adult Network), Liisa Sjoblom (Treasurer), Eva Calcagno (Resource Sharing Committee), Jane Salisbury (Outreach Round Table), Ann Miller (Technical Services Round Table), Holly Gerber (Legal Reference Round Table), Margaret Hazel (Library Technology Round Table), Erin Golub (Reference Round Table), Judy Anderson (Intellectual Freedom Committee), Dan White (Shared Borrowing Committee), Gary Sharp (Honors, Awards, Scholarships Committee), Bill Baars (2013 Conference Committee) **Attending virtually:** Ted Smith (Public Library Division), Sean Park (Support Staff Division), Shirley Roberts (Association Manager), Todd Dunkelberg (Conference Committee), Kari Hauge (Communications Committee), Jessie Gorton (NW Central Liaison), Valery King (DIGOR), Margaret Mellinger (Library Technology Round Table)

### **Welcome/Housekeeping/Introductions**

Abigail called the meeting to order. Virtual participants were welcomed and all attendees were introduced. Local host Eva provided housekeeping details and information about the Washington County Cooperative Library Services (WCCLS).

Abigail also encouraged Board members to meet with Steph Miller during the meeting to record a short video to be used to promote OLA membership by the Membership Committee. She also encouraged Board members to sign up to write an article for the OLA Hotline and passed around a sign-up sheet.

### **Changes to the Agenda**

Abigail noted the addition of an agenda item to discuss the recent OLA President resignation, and the need to change the order some agenda items.

### **Approval of December 2, 2011 Executive Board Meeting Minutes**

It was moved to accept the December 2, 2011 minutes.

Motion: Deeda

Second: Liisa

The motion carried.

### **Association Manager's Report**

Shirley reported on the following tasks she accomplished since the last meeting:

- Tax forms filed

- Cleanup of membership profiles on MemberClicks (to help make room for influx of new members after the OASL merger)
- Help with registration for InfoCamp (sponsored by Library Technology Round Table)
- Generated standard monthly reports
- Updated OLA web pages with new officer information
- Communicated with OASL officers to address various questions
- Communicated with logo designer about division/round table version of logo
  - Suggested that logos use added tag line rather than editing logo itself
  - Shirley will add directions for changing logos to the OLA style guide
- Created OLA Board resource page on web site, which includes letterhead, logos, and Board member lists
- Checked on process to update header and add more library pictures on main OLA web site. Since these changes could be made for free if OLA upgraded to a new system MemberClicks is offering, Shirley recommends that we put off changes until the upgrade takes place in May 2012. The Board agreed with this recommendation.
- Will be working on special election and bylaw changes communication with members prior to OLA conference
- Will be “hanging out” with Library Technology Round Table on Google+
- Will be updating attributes in member profiles on MemberClicks so it will be easier to identify library directors.

### **Treasurer’s Report**

Liisa noted that dues income is up, but interest income is down. She reminded the Board of the draw on equity, primarily to cover the costs of GoTo Meeting. She also noted that exhibit registrations for the OLA conference are also down.

### **State Librarian’s Report**

Arlene provided the update on behalf of MaryKay Dahlgreen, the Interim State Librarian.

The Workgroup on Libraries and Archives in Oregon State Government Report was submitted to the Legislature last week and has been posted on the Legislative Library’s blog, which is hosted by the State Library.

<http://library.state.or.us/repository/2012/201201310755152/> The report is required for the Library’s budget funds to be released for the second half of the biennium. The State Library is looking forward to more opportunities for collaboration with these institutions.

We expect the 2008-2012 LSTA Five Year Plan Evaluation to be discussed at the February 24<sup>th</sup> OSL Board meeting so it can be submitted to IMLS by the March 31, 2012 deadline. Once the OSL Board has reviewed the Evaluation the Library Development staff will post it on their website and spread the word about it. The LSTA Advisory Council will use this data to develop the new five year plan which is due June 30, 2012. The Council is working on a draft plan and will be “shopping” the plan around to various groups in March for feedback and input. FFY 2012 Federal appropriations for LSTA were received this week. Oregon received \$2,164,574, a \$49,000 reduction from our

2011 appropriation. Grant contracts for the FFY 2012 competitive grants went out this week. We will need to examine our LSTA budget very carefully since we expect the cuts will continue or the budget will remain flat. To keep LSTA healthy will require a large grassroots lobbying effort from the library community.

The Oregon legislative session began on Feb. 1st. It will be a short session, primarily focused on rebalancing the budget. The Ready to Read grant program will be impacted only if the Library's General Fund reduction is over 3.5%.

State Librarian recruitment is in process, we received an exception to the Governor's hiring freeze for this position. The applications closed on January 31<sup>st</sup>, screening committee is meeting February 3<sup>rd</sup> and expecting to hold phone interviews on February 10<sup>th</sup> and public presentations/OSL Board interviews February 23<sup>th</sup>, the day before the OSL Board meeting.

Talking Books and Braille Services is down two staff members due to retirements and will not be able to fill them due to the hiring freeze. They have cut back on their public hours and are really busy.

MaryKay has heard about a celebration of Jim Scheppke's career as State Librarian to be held on February 15<sup>th</sup>, it sounds like it is being organized by the literary and cultural heritage communities. More details will be sent out to the library community when available.

MaryKay really appreciate the strong, supportive relationship between the State Library, OLA and the Oregon library community.

Arlene also reported on difficulties the State Library has had updating the Memoranda of Understanding with the Oregon Authors Committee to maintain the Oregon Authors web site. Abigail has communicated with the current Chair of the committee, Philip Ratliff, and expects a committee meeting will take place soon to resolve any ongoing issues. She will report back on this at the next Board meeting. It is possible additional committee members need to be recruited, and it was noted that publicizing the work of the committee would be a good idea.

### **OLA President Resignation/Special Election**

Abigail described the calendar of events that led to the Executive Board acceptance of Robert Hulshof-Schmidt's resignation letter on January 17. She met with Rob and consulted with the ALA Ethics Committee and the OLA Parliamentarian to clarify procedures. Rob also talked to the voting members of the Board before Robert was contacted. The Board expressed appreciation for Abigail's leadership during this time, and noted that the communication with the Board and the membership was good.

The issue of disseminating the resignation letter was raised. After some discussion, it was agreed that the text of the letter would be included as an attachment to this Board meeting's minutes. (See attachment) No additional announcements will be made. Abigail will also let Robert know that the letter will be published in the minutes.

The discussion turned to the Special Election to elect a new Vice President to serve the remainder of Abigail's term. While Abigail initially considered running, she has decided not to do so. The Board discussed the tradition of alternating between public and academic library candidates. The pros and cons of the practice were noted. One issue discussed was having an OLA President with an appropriate background to testify before the Legislature. This issue is of less concern since the legislative session schedule has changed to annual, and the practice has been to have the most appropriate OLA member testify based on the subject matter of the legislative hearing. The Board did direct the Nominations Committee to continue to seek diverse candidates.

Logistics of the special election were discussed. Disseminating written statements from the candidates with the ballot was determined to be the most efficient way to inform OLA members about the candidates.

Rob proposed two candidates for the ballot for Vice President, and it was moved that they be accepted for the Special Election ballot.

Michele Burke, Chemeketa Community College  
Garrett Trott, Corban University

Motion: Hannah

Second: Kris

The motion carried.

Rob will work with Shirley to get the ballot and election set up as soon as possible.

### **2012 Conference Update**

Todd reported that registration for the conference will go live on Feb. 6, and hotel reservations are currently available. The list of conference programs is available on the OLA web site. Todd also mentioned the need to identify more participants for the Showcases.

### **2013 Joint Conference Update**

Garrett reported that the theme of the conference has been decided: Breaking Down Borders, Building Bridges. He also mentioned that the creators of the comic "Unshelved" will be the primary entertainment at the conference, and a keynote speaker is still to be determined.

Since Garrett has agreed to run for OLA Vice President, Bill Baars has agreed to take over the leadership of the 2013 Conference committee. Other members of the committee will be:

- Co-Program Coordinator: Janet Tapper (Western States Chiropractic College)
- Co-Exhibits Coordinator: Kathleen Joritz (Hood River County Library District)
- Co-Communications and Publicity Coordinator: Suzanne Sager (Portland State University)

- Local Arrangements Coordinator: Adam Bentley (Multnomah County)

There is a need for OLA to provide seed money for conference. We have already put down \$1,250 for a deposit for speakers. We need to add an additional \$2,750 to the seed money account. This \$4,000 (\$2,750+\$1,250) will match WLA's funding for 2013 start-up costs. This money will return to OLA with the conference profits. It was moved to transfer this money to the seed account for the 2013 conference.

Motion: Rob

Second: Deeda

The motion carried.

### **2014 Conference Update**

Rob reminded the Board that plans to contract with the Eugene Hilton for the 2014 conference have fallen through. The Salem Conference Center has just provided a contract, but Rob still needs some time to review it. He will bring his recommendation about accepting the contract to the April Board meeting.

### **Bylaws Update**

Buzzy reported on his review of the OLA Procedures Manual. There is a lot of work that needs to be done to update the manual to reflect recent Bylaw changes and remove duplicative information. He will be working with Division chairs to address these needed changes.

He also reported on the needed Bylaw changes he has identified related to the merger with OASL. He noted the sections that need to be changed, and asked about the need to continue the OLA/OASL Committee on School/Public Library Cooperation. Rob suggested this committee would no longer be needed and the Board agreed. Some additional fine tuning is needed to integrate some of the OASL awards into the Bylaws, as it will need to be determined how they would be presented once OASL became a Division within OLA. OASL bylaws will be inserted into OLA Bylaws in the section for Divisions, although additional work from OASL will be needed to remove redundancies.

Buzzy will work on a resolution that will be voted on at the Membership meeting at the Conference to address both the merger and the associated Bylaws changes. Abigail will work with Buzzy to make sure the resolution is distributed to membership with the appropriate amount of lead time before the Conference. It was suggested that someone should speak in favor of the merger at the Conference. Rob was willing to do so, and it was also suggested that Mary Ginnane also be asked to speak. After the vote, Shirley will work with OASL officers to map out a timeline for completing all the steps needed to complete the merger.

Buzzy also reviewed some additional Bylaws cleanup proposals for Chapter 2. His goal was to simplify language and take out language that is better suited for the Procedures manual. He also added some needed additional clarifying language about voting on Round Table bylaw changes. Finally, since the Bylaws previously allowed only the OLA

President to call a special meeting of the Executive Board, he also proposed changes that will allow a meeting to be called at the request of at least 3 Executive Board members, or by a petition from the general membership. It was moved to accept the Bylaw changes as proposed.

Motion: Liisa

Second: Hannah

The motion carried.

These changes will also be voted on at the Membership meeting at the Conference in April. Buzzy will send the changes to Shirley for posting on the web site.

It was also noted that the Library Technology Round Table bylaws have been added to the web site.

### **Round Table Cleanup**

The Volunteer Services Round Table is now eligible for dissolution, and it was moved to dissolve it.

Motion: Rob

Second: Liisa

The motion carried.

It was noted that the Wise and Retired Round Table (WARRT) will be eligible for dissolution at the April Board meeting.

### **Engaging with Membership**

Emily reported on the recent work of the Membership Committee. They are getting feedback via a survey they sent out to OLA Division/Committee/Round Table Chairs about their needs. One theme that has been identified is the need for web site support. Emily will be working with Emporia to see if this could be a source of recruitment for web managers. Other current activities include:

- Program at April conference encouraging member participation
- Plan to have a noticeable presence at the conference, including a booth/table and possibly at the Registration desk, maybe also a slide show
- Add information about positions available on the Membership Committee's web site
- Encourage participation for new and renewing members

Future projects of the committee include:

- Draft of OLA mission statement
- Survey broader OLA membership about needs
- Collaborate on LSTA grant to create a toolkit for recruiting interns
- Steph Miller will attend an Emporia class in Feb. to talk about OLA
- Recruit a newer OLA member for the Membership Committee
- Develop a mentorship program

## **Lunch Break**

### **Shared Borrowing**

Eva presented the draft proposal for a Statewide Collaborative Borrowing Program from the Shared Borrowing Committee. Eva shared the background information that led to the Committee to work on the proposal, noting that previous OLA Vision documents had expressed the need for a statewide library card. This proposal is focused on reciprocal borrowing and is intended to build upon the multiple regional cooperative programs that exist around the state. It is not intended to address the issues with unserved areas.

Highlights of the proposed program include:

- It is an optional program for tax supported libraries only
- Borrowing is initiated by patron (not an ILL program)
- Registration would take place onsite, and users must agree to follow library's rules
- Each library can decide what level of service it can offer
- Program would be in trial period for 3 years, during which statistics would be gathered to evaluate it
- The Program needs a central contact to maintain web site with information about the program and membership (State Library or Answerland were suggested hosts)
- The Program would have an Executive Board to handle policy questions

A lively discussion of the proposal ensued, including Board members sharing their experiences with other regional reciprocal agreements. Questions about the willingness of the State Library or Answerland to serve in a coordinating role were raised. Also, the issues of how to determine if users lived in unserved areas and the ability to differentiate between borrowing and access to online services were also discussed.

For next steps, Eva will contact the State Library and Answerland to determine their willingness to participate. Also, there will be a program at the April Conference discussing the proposal, and more feedback will be collected. Eva was asked to report back at the June Board meeting on the information gathered.

### **Scholarships**

Gary provided background on how OLA funds scholarships, describing LSTA grant funding and a dedicated fund of approximately \$15,000. He reported that the LSTA Advisory Council has requested that OLA provide a contribution in kind for the LSTA grant, and suggested the amount by \$5,000 dollars. The Board discussed the options for funding this request. Gary mentioned that there are costs of approximately \$2,000 to administer the scholarships, and it was suggested that this amount might be more affordable for OLA to contribute. If OLA stepped up fund raising efforts, this amount could possibly be covered annually without having to draw on equity. It was moved that OLA provide in kind support for the LSTA grant to cover administrative costs of the Scholarship Program.

Motion: Rob  
Second: Kris  
The motion carried.

Rob will communicate with the Past Presidents group about stepping up fund raising efforts.

### **Working with Outside Groups**

Hannah presented a draft policy, procedure, and forms for working with outside groups. Shirley commented that the level of work involved for her is varied, depending on the group and their level of experience. It was suggested that the policy should not mention specific software by name, but should instead refer to the tools available for specific functions. It was moved that the policy and procedures be adopted, with those changes made.

Motion: Arlene  
Second: Liisa  
The motion carried.

Hannah and Jane Scott will work to publicize the new policy to membership, including an article in the Hotline, and a message to Libs-OR.

### **Officer Nominations**

Rob reported that he has been working with Emily to identify candidates for Secretary and Vice President/President elect for the 2012 election cycle. Public library candidates will be sought for Vice President/President elect. It was suggested that candidates may want to record videos, since members may not get to see their speeches at the Conference. It was decided to consider that option in a future election, but not at this time. Emily suggested that Committees were not keeping their membership lists up to date on the web site, so Committee Chairs were urged to address this issue. Also, Rob agreed to post information about potential candidates who had expressed possible interest in the past on the Board resources web page. Board members were asked to send names of potential candidates to Emily (Secretary) and Rob (Vice President/President elect) by March 15.

### **Division/Round Table/Committee Updates**

**Oregon Young Adult Network (OYAN)** – Kris reported that OYAN had their quarterly meeting on January 27. They had a successful Book Rave event, which had large participation because voting was done online. They are also working on 2012 conference programs. They are also seeking officer nominations and nominees for the OYEA! Award.

**Children's Services Division (CSD)** – Deeda reported on that CSD had a successful Mock Caldicott award event, where there was not much consensus and an interesting diversity of books considered. She reported that the next membership meeting was on March 12 in Newport, and the upcoming Performers Showcase will be September 29 in Salem. Several CSD members will be attending a national meeting on Summer Reading.



They are also seeking a chair for the ORCA Committee, and are excited to have a number of good nominees for the Lampman award. They are also encouraged by a developing partnership with a science group to assist librarians with developing science based programming.

**Support Staff (SSD)** – Sean reported that annual SSD conference will be at the Valley River Inn in Eugene on July 21. Also, the 2013 conference will be in Hood River. They also have upcoming workshops on mobile technology and book repair.

**ACRL-Oregon** – Anne-Marie mentioned upcoming E-Learning webinars from national ACRL. She also reported good news about the layoff of the librarian at Clatsop Community College. It appears that she will be hired back soon. The letter that ACRL sent on her behalf was helpful.

**Public Library Division (PLD)** – Ted reported that they are seeking nominees for the OLE award.

**Outreach Round Table** - Jane reported that the group is working to revitalize its activities. It funds an annual scholarship for a bookmobile conference each year, but this year they are also sponsoring a full day preconference on practical outreach tools.

**Legal Reference Round Table** – Holly reported that county law libraries are facing substantial budget cuts, up to 16% plus a potential further reduction of 3.5%. She also mentioned Washington County Law Library's efforts to digitize old Oregon Revised Statute volumes. Volumes back to 1953 are now available on the Oregon Legislature's web site.

**Technical Services Round Table (TSRT)** – Ann reported that TSRT will present a number of conference programs, and a much anticipated preconference about linked data. Karen Coyle, a well known national expert, will be the speaker.

**Library Technology Round Table** – Margaret Hazel mention their sponsorship of the InfoCamp “unconference” to be held in Portland on February 4. They also will have a program at the Conference where they hope to get more feedback about potential activities. She also mentioned their interest in reviving the “Tech-OR” email distribution list, and asked about resources to host it. Shirley reported that MemberClicks has a bulletin board function that could be used for an open distribution list. The other email distribution option would be for Round Table members only.

**Reference Round Table** – Erin reported that they are sponsoring 6 programs at the Conference, and are working on an idea to establish a blog.

**Social Responsibilities Round Table** – Abigail relayed the following information from chair Tracie Kreighbaum. “In the short time I have been in Oregon, I have seen ‘in action’ the values of progressive-minded librarians, working for a more democratic society and

for the equal access to needed information for all in our communities. I think a robust Social Responsibilities Round Table is an easy fit for Oregon libraries.

What do we want to emphasize most, and recognize in a formal manner within our SRRT unit? How do we 'fit' and add value to OLA and its mission? To which social concerns should we draw attention, on state and local levels? These are questions members of our round table need to be addressing. My plan is to establish an SRRT link (asap) for the OLA site and ALA's SRRT site. This page should include our mission statement, bylaws, relevant news, meeting minutes, promotional activities, and eventually, honors and awards (Oklahoma SRRT's Ruth Brown award is an excellent example of what we can do in Oregon). Libraries and librarians are perfectly positioned to identify and mitigate social and economic inequities, and support the tenets of democracy. OLA's SRRT can be a source for resources and support for progressive, socially responsible librarians and the good work they do. Please contact me with questions or input via OLA's site (link to e-mail next to SRRT listing)."

**Intellectual Freedom Committee** – Judy mentioned a new committee member, Kimbra Cook from Pendleton. She also described the project to put information online gathered from the State Library's clippings service regarding book challenges in Oregon into a publically accessible database. The State Library will be managing the database as we move forward on the project and Pacific University will provide technical expertise and house the database. The current effort is to establish an MOU between Pacific University and the State Library for ongoing public access to that information. IFC is partnering with OYAN (Kris Lutsock ) to sponsor a preconference program on banned books and censorship at the Conference in Bend. Chris Crutcher will be the main the speaker.

**Communications Committee** – Kari reported that the Quarterly is on schedule, and reminded the Board that Robert Hulshof-Schmidt will be editing the spring issue.

**Oregon Authors Committee** – Abigail relayed information from chair Philip Ratliff that they are looking for volunteers to help with the 2012 Wordstock event.

**OASL** – Abigail relayed the following information from Ruth Murray:

- OBOB is seeking volunteers for the Region and State tournaments. Contact Ruth if you're interested in helping out in a tournament in your area. [murrayr@pdx.edu](mailto:murrayr@pdx.edu)
- The OSLIS Committee seeks new committee members from elementary, middle and high school levels and a new OSLIS Chair.
- Region conference dates were announced:
  - Regions 1 & 4: May 12, location TBA
  - Regions 2 &3: April 7, location TBA
  - Region 5: Mar 10, South Medford HS
  - Region 6 & 7: April 21-Madras HS
- Again if anyone is interested in attending one of our smaller conferences, we would love to have you.
- Stuart Levy provided information from his conversation with Shirley Roberts, the OLA Association Manager, on dues and financial procedures if the merger is approved by OLA members.

- Buzzy Nielsen from OLA reviewed OLA's bylaws to see what would need to be changed if the merger is approved by OLA members.
- Jen Maurer and Ruth Murray have been attending meetings to stay up to speed with changes to the CIP (district Continuous Improvement Plan) process and ensure that OASL continues to give input regarding the library programs portion of CIP as required by House Bill 2586. Jen, Ruth, Susan Stone & Jenny Takeda met to write two draft indicators for school library programs for the CIP. Ruth has been compiling research regarding strong school library programs to cite in the Wise Ways (research that backs up the indicators) document which will accompany each of the two indicators.
- Kathryn Harmon presented a draft of the School Library Learning Standards written by the OASL LSTA Standards Committee. The standards are broken into four strands: Information Technology, Reading Engagement, Social Responsibility, Technology Integration. The committee is creating crosswalk documents to tie these standards to AASL, Common Core, ISTE, & other Oregon standards.
- A sub-committee will make a decision in the next month regarding doing a joint conference with NCCE (Northwest Council for Computer Education) and WLMA (Washington Library Media Association) in the spring of 2013 in place of the regular fall 2012 conference.
- April 13 is the deadline for submitting LSTA grant applications. Possible grant ideas include writing model job descriptions for various types of school library positions or doing something with eBooks such as gathering research on different models for K-12 schools or beginning to build a statewide eBook collection for schools.
- The OASL board voted to recommend allowing the current President-Elect, President and Past-President to extend their term of office by one year which would place Nancy Sullivan on the ballot again for President-Elect. The continued leadership of Susan, Ruth and Nancy would help OASL transition to becoming a division of OLA if the merger is approved by OLA. No other candidates for President-Elect had stepped forward as of Saturday, but interested candidates may contact Ruth Murray.
- Nominations are also open for the following elected positions: Commercial, Elementary, High, Paraprofessional and Secretary. The following appointed positions are also open: Archivist, Awards, Intellectual Freedom, Membership, OSLIS, Parliamentarian and Promotions. Contact Ruth Murray if you're interested in joining the OASL board in any of these roles.
- I have been meeting with Tanya Meade, the head of the Library Assistant program at PCC. Jim Schepke had requested we meet to discover a way to put the Assistant program online to make it accessible throughout Oregon. We are currently looking at submitting an LSTA grant to help finance the implementation of this plan.

**Library Development and Legislative Committee** – Abigail relayed the following report from Chair Janet Webster. “The Legislative Committee is attempting to be ready for the short legislative session. We are monitoring how the Early Learning Council's

report will be discussed by the Legislature and are ready to advocate that the Ready To Read Grant Program remain under the State Library. We have a revised draft of the Ready to Read Issue Brief that supports this stance as well as supporting the current level of funding. We are open to suggestions on this as that level is well below the optimum. We don't think there will be new money for a return to past levels. The Committee and our lobbyists, Nan Heim and Amy Goodall, are also monitoring the report from the Task Force on Libraries and Archives. We think OLA can be supportive of all of the recommendations as submitted; however we need to be vigilant that some are not changed by the Joint Ways and Means Committee or the whatever policy committee reviews the report. Activity continues around funding and organization of the county law libraries. Cathryn Bowie, the interim State Law Librarian, is a resource to our committee and is working with others to make sure all Oregonians have equitable access to legal information. Finally, don't miss our conference session on Cold Calling for Shy Librarians. It will be your chance to practice making your pitch to local politicians.

### **Next Meeting**

The next Board meeting will be April 25, 2012, 3-5:00 pm at the Riverhouse Convention Center, Deschutes Room B, in Bend.

### **Action items/Agenda items for next meeting**

Shirley will add directions for changing logos with division/round table information to the OLA style guide.

Shirley will update the OLA web site header and slide show when the MemberClicks software is upgraded in May 2012.

Abigail will report on the status of the Oregon Authors Committee MOU with the State Library at the April Board meeting.

Abigail will contact Robert Hulshof-Schmidt about the publication of his resignation letter in the OLA Board Feb. 3, 2012 meeting minutes.

Rob will work with Shirley to get the Special Election for Vice-President ready for membership as soon as possible.

Rob will report on the contract for the 2014 OLA Conference at the April Board meeting.

Buzzy will work on a resolution that will be voted on at the Business meeting at the Conference to address both the merger and the associated Bylaws changes. Abigail will work with Buzzy to make sure the resolution is distributed to membership with the appropriate amount of lead time before the Conference. Abigail will also identify people to speak in favor of the merger at the Conference.

Buzzy will send the Chapter 2 Bylaw changes to Shirley, so they will be posted to the web site for the appropriate amount of time before the April Membership meeting.

The Wise and Retired Round Table (WARRT) will be eligible for dissolution at the April Board meeting.

Eva will report on additional information gathering activities related to the Shared Collaborative Borrowing Program proposal at the June Board meeting.

Rob will communicate with the Past President group about stepping up fund raising efforts for the Scholarship fund.

Hannah and Jane Scott will work to publicize the new working with outside groups policy to membership, including an article in the Hotline, and a message to LIBS-OR.

Board members were asked to send names of potential candidates to Emily (Secretary) and Rob (Vice President/President elect) by March 15.

### **Meeting adjourned at 3:40 pm**

#### **Attachment:**

Robert Hulshof-Schmidt's Resignation Letter  
Received via email by OLA Secretary on Jan. 12, 2012

Dear Arlene,

I am writing to you today to tender my resignation as President of the Oregon Library Association. In accordance with OLA Bylaws, I am communicating my intent to you in your role as the Association Secretary. I have copied Abigail Elder and Rob Everett on this message.

I remain confident in my personal skills and abilities and committed to the mission of OLA. This commitment leads me to believe that despite my intentions and talents, current circumstances are too distracting and potentially damaging to the Association for me to continue as President.

I understand that the Executive Board will need to respond to my intent to resign. If at all possible, I would appreciate some communication from the Board before any announcement is made to the general membership. I also have some files and property belonging to OLA in my possession; I am happy to transfer these to Abigail Elder as the new President at her convenience.

If there is any way that I can assist in making a transition as seamless and straightforward as possible, I am happy to do so. I realize that for the time being it is not reasonable for me to assume any official roles or assignments in the Association.

My commitment to OLA and the Oregon library community, not to mention the wonderful people who make them strong, remains unchanged. I look forward to the time when I can work with all of you again.

With regret and best wishes,

Robert Hulshof-Schmidt  
President  
Oregon Library Association