



**Executive Board Meeting**  
**June 4th, 2022, 10:00 am - 3:00 pm**  
**Approved**

**Present:** Arlene Weible(OLA President), Susan Cackler(CSD), Star Khan(OLA Secretary), Shirley Roberts(OLA Association Manager), Stuart Levy(OLA Treasurer), Halsted Bernard(PLD Chair), Wendy Cornelisen(State Librarian), Liisa Sjoblom(Leadership & Conference), Sami Kerzel(OLA Member-at-large), Buzzy Nielsen(Parliamentarian), Max Robinson(SLO), Rinny Larkin(SSD), Bobbye Hernandez(REFORMA Oregon), Jessica Lorentz Smith(OASL), Emily Ford(ACRL), Kari May(LDLC), Perry Stokes(IFC), Kate Lasky(OLA Past Pres), Denise Auld(OYAN), Kim Olson-Charles(LDLC), Ericka Brunson-Rochette(EDIA)  
**Guests:** Jessica Lynn Battle(ACLU), Rachel Gale(ACLU), Kelly Simon(ACLU)

**Welcome & Icebreaker:**

- Please read and keep in mind this [community agreement](#) during our meetings

**Agenda changes/minutes:**

- **Approval item:** All in favor to approve the draft of the April 2022 minutes.

**Treasurer's Report:**

**Financials as of April 30, 2022**

*Note: Detailed financials can be found on the OLA [website](#). (have to be logged in to view)*

**Balance Sheet (September 1, 2021 - April 30, 2022):**

- Checking: **\$105,433.33**
- Total assets: **\$1,007,559.60**

**Profits and Losses (September 1, 2021 - April 30, 2022):**

- Dues income: \$48,694.75** which is an 11.9% increase from this time last year (i.e. we are up \$5,158.75 in dues income compared to this time last year). We have budgeted \$55,250 for dues income for the 2021-22 fiscal year.
- Total income: \$69,232.18** which is a 41.5% decrease from this time last year (i.e. we are down \$49,200.30 in total income compared to this time last year, but we had over \$45,000 in conference income at this point last year). We have budgeted \$118,185 for total income for the 2021-22 fiscal year. (Note: we budgeted a \$37,944.00 draw on last year's income, which we haven't done yet, as well as a \$5000 in OLAQ fundraising income.)

- e. **Total expenses: \$68,264.92** which is a 9.7% decrease from this time last year (i.e. we have spent \$7,306.97 less than we did last year at this time).  
We have budgeted \$118,185 for total expenses for the 2021-22 fiscal year.
- f. **Net income: \$967.26** which is a 97.7% decrease from this time last year (i.e. we are down \$41,893.33 in net income compared to this time last year, but, again, over \$45,000 of that was from the conference).  
We have budgeted \$0 for net income for the 2021-22 fiscal year.

### **Investments Update (September 1, 2021 - April 30, 2022)**

- a. Connected Wealth Solutions (short to medium term investments)
  - OLA General Account: a decrease of \$8,627.86 since August 31, 2021.  
Account value: \$150,834.46 and Original Investment: \$100,000.
  - OASL General Account: a decrease of \$3,915.18 since August 31, 2021.  
Account Value: \$ 157,210.99 and Original Investment: \$125,000.
- b. Donivan Wealth Management (long term investments)
  - OLA Reserve: a decrease of \$85,283.63 since August 31, 2021.  
Account value: \$339,260.31 and Original Investment: \$233,916.80
  - Hull Endowment: a decrease of \$50,198.64 since August 31, 2021  
(which includes the transfer of \$21,496 to the Hull Earnings).  
Account value: \$137,316.66 and Original Investment: \$155,000.
  - Hull Earnings: an increase of \$12,430.44 since August 31, 2021  
(which includes the transfer of \$21,496 from the Hull Endowment).  
Account value: \$89,037.98 and Original Investment: \$25,351.85

### **Association Report:**

- Shirley has been assisting with the OLA election. It is up and running and voting is taking place
- She has also been working with Rinny on the SSD conference
- She filed the 3rd quarter report for the grants that OLA is assisting units with.
- Also helping with the EDIA Podcast. Getting PSA's out to the speakers.
- Generally, just helps where she can.

### **OLA elections update:**

- Arlene thanks everyone on the Board for responding quickly to vote on moving forward with one candidate for VP.
- She asks that unit heads send out reminders about voting to their units.
- Election will run for 21 days.
  - Closes June 14th

### **OIFC public records request related to the removal of material from**

## Medford school library:

- Read the [overview](#) and [proposal](#)
- Medford school district has lawyered up and is requesting all communication go through their attorneys
- IFC has asked for the \$1900 public records request fee to be waived
  - Not expecting their request to be granted so they are looking into other waiver options and working with the ACLU
  - ACLU successfully litigated a public records request issue in Bend
  - We have never had to pursue a PRR in this manner. Or even submit a PRR
- Right now they are establishing facts by gathering information. Medford has reported some policy documents are missing.
- Once IFC reviews all information, they will submit a report of their opinion to the district.
- ACRL is working on academic freedom for school libraries and has offered their support
- Having to pursue this matter in such an assertive way would definitely bring attention to this issue but Arlene wants to remain mindful that it could also negatively impact members.
- There is a concern about the administration getting more involved than they normally are in this book-buying process. Pre-censorship is happening
- ACLU states that they can represent us without having to advertise who they are in case there are some concerns about the public political perception of working with them.
- OLA LDLC and Lobbyist are aware and watching what is going on
- Arlene suggests that Kelly and her colleagues meet with her and the IFC Chairs to work on details and then she will update the Board.
- **Approval item:** Shall OLA accept representation from ACLU on the matter of the IFC's public record request to the Medford School district?
  - Motion has passed
- **Approval item:** Does the Board approve of Arlene's suggested workflow on this matter?
  - Board approved
- We will need to look into some fundraising to cover the cost of the PRR
  - Comic Book Legal Defense fund has offered to cover the fee
  - \$200 donation has come in
- Arlene thanks the IFC for all their work on this and reiterated that the Board is here to support this effort

## Proposed contract procedures:

- Check out the proposal [here](#)
- This discussion started about a year ago and now that we are going back to in-person meetings it was proposed to create contract procedures, especially for larger events.
- OLA Bylaws 9.032 states "OLA unit officers may enter into a contractual agreement or incur vendor expense for unit activities without the approval of the OLA office."
  - There are no proposed changes to the language but it is being requested that a copy of the signed contract be sent to the OLA Manager. This is very important.
- Shirley has put information together on what to look for in contracts for units to use
  - Impossibility/Force Majeur
  - Guest rooms
  - Event and function space requirements
  - Vendor charges

- F&B minimum
- Catering/meeting detail timetable
- AV Charges, Discounts, Special concessions for large conferences (i.e. free guest rooms or upgrades per so many room nights reserved)
- Special concessions for large conferences
- Cancellation
- Required site deposits
- She is always available for contract assistance
- **Approval item:** Shall OLA adopt the proposed document?
  - Board has approved
- Much thanks to Shirley for putting this together and to Liisa for advising
- Shirley will add the document to the Board resources page

### **Revise fiscal policy language re: honoraria for OLA members:**

- Current policies can be found [here](#)
- This has come up a few times before and Board members have asked to revisit the conversation
- The academic division would like to compensate their members for the labor they provide. They see that this policy is hindering what they would like to use their funds on; the things that their members have stated are of importance
  - The current language states that association members are not compensated for their work for the Association
  - There is an exception clause but would require Executive Board approval each time which Arlene feels might get cumbersome
  - She would like to leave the decision on how to use their budgets up to each unit. Give them more control
- There are some concerns about the financial impact of changing this
  - Some units just don't have the budget to be able to provide honorariums for every presenter
- We need to look at changing the language to allow the option but not demand it
  - Example of proposed language: "OLA and its units may offer honoraria or fees to Association members for work performed above and beyond usual roles members serve as volunteers or leaders in the Association. Examples of situations where such fees may be offered include but are not limited to speaking engagements, workshop presentations, and special project work."
  - There was a question about whether the proposed language change would have to go to OLA members for a vote but Buzzy affirms that fiscal policies fall under the Board's purview
- **Approval item:** Shall the proposed language be substituted for 9.0361 and revise 9.0362?
  - Board has approved

### ***Break for lunch***

### **EDI Antiracism Committee report:**

- Listen to episodes [here](#)

- New episode featuring Dr. Debbie Reese was released this week
- Traci Hall, Star Khan, and Loida Garcia-Febo will be featured in upcoming episodes
- Due to losing a member of the committee, they are looking at hiring someone to edit their episodes. Will have to re-allocate some of their budget to make this happen
- Call for new committee members just went out and will be open until June. If you are interested in doing this work, please contact Ericka
- EDIA Co-Chair needed to step down so Ericka has assumed all Chair duties
- Meredith Farkas has joined the committee

### **State Librarian Report:**

- See Wendy's report [here](#)

### **Library Development and Legislative Committee report:**

- Just met this last Tuesday
- Proposal from lobbyist
  - Create a legislative package to capture all committee asks
    - Ready to read
    - Supporting SLO's e-rate consulting
    - Media and school librarians
- MaryKay Dahlgren reached out for support regarding removing absentee Board members.
  - LDLC will right a letter in support of this
- The focus of the committee this legislative session will be on school libraries
- Committee has been sending out their "news to use" letters to help bring awareness on anticipated issues
  - The next one will be on book-banning
- Legislative Days will be happening. More information will be coming

### **Task Force on Administrative Infrastructure update:**

- Committee is currently working on fleshing out job description and duties for the OLAQ Editor position
  - This work is being done by the OLAQ committee
- Not much else to report. Will be doing more research and seeing what other organizations do in terms of an Executive Director
  - Administrative Infrastructure committee is on hiatus until after the election

### **Strategic Plan update:**

- You can read the work plan [here](#)

## ALA Councilor report:

### Unit Reports:

#### ACRL-

- Moving forward to host ACRL-OR/ACRL-WA joint Conference to be at Menucha Retreat Center in Corbett, Oregon on October 27-28. It will be in person. Planning continues on the program and content.
- The call for nominations for the [ACRL-OR Award for Excellence](#) is open. Slightly modified our rubric to include scalability and impact on the community.
- Elections nominations are underway. Might have to run the President position unopposed.
- Our Legislative Liaison left the state for a new position and a new one will be appointed in this round of nominations by the incoming President.
- Hosted a webinar with Aaron Roussell about Academic Freedom and Libraries. The recording is online. [https://youtu.be/KDQK\\_yYukRg](https://youtu.be/KDQK_yYukRg)
- Continuing to work on a resource guide for Academic Freedom. Hope to share the draft with the ACRL-OR Board at its July meeting.
- Continuing discussions about the findings from our survey. Generally, members value networking and learning opportunities and have also highlighted anti-racism work as top priorities.

#### CSD-

- Had the Spring Workshop and Lampman Award luncheon in April. About 30 people attended the outdoor event. Megan Barella gave an inspiring presentation about play.
- Still looking for an incoming board chair for next year.

#### OASL-

- Not much to report. They just made leadership transition and has been focusing on the takeover and OASL conference
- OASL conference will be at Bend High School on Saturday October 15th

#### OYAN-

- Book Rave is coming out later this month. Graphic Rave has just solicited input for theirs
- OYEA award committee will be meeting to go over this year's nominees

#### PLD-

- Our **last PLD board meeting** was on May 13th over Zoom.
- **General Update:** This year the board has worked to collect and organize our processes and procedures so that our board transitions are more seamless and our momentum is not interrupted.

- **Recognition:** We've finished the [video](#) honoring our 2022 Pearl Award winner, Ericka Brunson-Rochette! (The video is not captioned but we have provided a [transcript](#).)
- **Recruitment:** We are recruiting for board positions! More information on nominations and elections will be shared with PLD members soon.
- **Training:** Our training subcommittee will meet this month, hoping to plan a late summer training for public library directors on re-engaging library teams and community members in this "season" of the pandemic.
- **Standards:** Our cultural competency review of the current Public Library Standards (<https://www.olaweb.org/pld-standards>) is still underway.
- **Fundraising:** Our fundraising subcommittee is exploring event ideas that raise both awareness and funds for our division.
- Our **next PLD board meeting** will be on July 8th over Zoom.

## **REFORMA Oregon-**

### **Libros 4 Oregon-**

- Megan Pinder (Bilingual Library Specialist, Jackson County Library) became the 2022/23 Chair
- Laura Kimberly (Director, Newport Public Library) became the 2022/23 Incoming Chair
- Alice Perez Ververa and Hannah Bostrom became the 2022/23 Outgoing Chairs
- Accepted the 2022 library cohort: Mildred Whipple Library, and Jackson County Library Services from southern Oregon, Springfield Public Schools and Ainsworth Elementary from Willamette, Curry Public Library, Driftwood Public Library and Newport Public Library from the coast.
- Interviewed and chose 2022 Travelers, including Emporia student traveler
- Finalizing the 2021 LSTA grant elements

## **SSD-**

The 26th Annual SSD Conference registration is live!

[www.olaweb.org/ssd-conference](http://www.olaweb.org/ssd-conference)

This is an in person conference at Timberline Lodge on July 22nd

- The State Library of Oregon is giving 46 scholarships! Amazing!
- The State Library of Oregon is also generously offsetting our presenter expenses. Timberline is prohibitively expensive, with limited hotel rooms. It is a lovely location, stunning, and we appreciate that they worked with us to cancel twice due to COVID. But let us learn from SSD and not host our events there.

- Carolee Harrison is an amazing human! She has expanded the number of attendees she is willing to squeeze into Book repair to 20! It is already full with a waitlist. SSD Secretary Chelsey Comstock is going to spend the day as her assistant and tech support to make it possible. She is asking for some kind of document projector to ensure everyone can see the demonstration. After reviewing rental options, SSD wants to invest in equipment so we can use it for book repair in the long term. She is also willing to have this session recorded!
- With Chelsey busy in book repair, that leaves 3 board members, 2 tech volunteers and 1 photography volunteer. We will be spread thin!
- None of this happens without Shirley! We are so grateful to her.

Opportunities for board support:

- Help us track down photos from the 1940 OLA Timberline Lodge conference
- A lead for another photography volunteer
- Suggestions for a document projector that fit the needs of book repair
- Incoming OLA president to introduce themselves in the morning
- Someone from EDIA committee to do a 10 min or less Lightning Talk on how the committee came together and the work of the committee
- A lead for someone with the expertise, stamina and equipment to record book repair full day workshop.
- Contact information for past OLA exhibitors (to approach for sponsorship)
- Any insight into the personify conference app
- Ideas for affordable conference venues. Hoping to go to Southern Oregon next year.

## **Leadership- Scholarships**

Final round of scholarships for the year. No applications at this time.  
Deadline is June 30<sup>th</sup>.

**Mentoring Workshop Pass It Forward: Mentoring From Where You Are**  
attended by 8 people. 18 were registered. We did not record the session due to multiple breakouts and we wanted people to feel they could speak freely.

## **2023 OLA Annual Conference**

- Still need people for:
  - Local Arrangements – ideally this person will be from Central Oregon.
  - Exhibits – generally there are co-chairs for this area working closely with Fundraising
  - Fundraising/Sponsorships/Ads
- I did get some suggestions from the 2024 conference chair and the 2023 program chair Sonja Sommerville. I'll be checking with them next week.



- The first meeting – on-site at the Riverhouse – will be on August 1st. All other meetings are virtual.

**Action item review:**

- Arlene: Look for photos from the 1940 OLA Conference at Timberline Lodge for the SSD Conference
- Unit heads: Shirley reminds all that the end-of-year unit reports will be due soon. Make sure to update with incoming officer information

The next drop-in Board meeting will be on July 8th and will focus on the upcoming Leadership Retreat at Menucha on August 8-9

***Adjourned***