

OLA Board Meeting  
October 4, 2013  
Hood River Public Library

Attendees:

Guests: Mary Ethel Foley (guest, Hood River Library board) Kyle Jansson, Oregon Heritage Comission

Valery King (Treasurer), Pam North (PLD), April Witteveen (Secretary), Candice Watkins (2013/14 VP/President Elect), Stephanie Thomas (OASL President Elect), Penny Hummel (President), Buzzy Nielsen (Parliamentarian), Michele Burke (Past President), Elsa Loftis (Northwest Central Liaison) , Suzanne Sager (ALA Chapter Councilor), Isaac Gilman (ACRL-Or), Brent Mills (Library Technology Round Table)

Virtual: Shirley Roberts (Association Manager), Kori Buerkle (CSD), Mark Richardson (OYAN), Emily Papagni (Membership Committee), Laura Madsen (Member at Large), Janet Webster (Legislative Committee), Judy Anderson (Intellectual Freedom Committee)

Call to order at 10:04

**Welcome and housekeeping: Penny Hummel**

- Welcome from Mary Ethel Foley, Hood River Library Board-- thanks to OLA for cheering the Library on as they formed their new district and rebuilt; announces Hood River Library centennial party next week

**Introductions: everyone**

**Changes to agenda: everyone**

- Lifetime achievement award: added to agenda at 1:55-ish (Penny Hummel)
- Shirley needs Association Manager update -- added in afternoon

**Approval of August 24th minutes: April Witteveen**

- Investment policy discussion: OASL Secretary on Investment board-- should be Treasurer
  - OLA will appoint an investment broker-- “may” appoint, not “will
  - Oregon Author minutes: \$1500 for maintenance--\$500 in Shirley’s notes-- will keep in \$1500 but there could be clarification in 14/15 budget
- Candice moves to accept minutes
- April seconds
- Passes unanimously with changes as noted

**Bylaws changes: Buzzy Nielsen**

In August there was discussion about revising ORCA committee; align bylaws with OBOB and modifying to include OASL. (Chapter 36 of bylaws)

- Beverly Cleary Award overlap issue-- Cleary folks are fine with bylaws change
- Grades will match OBOB grade levels

- OASL included as OLA unit
- Stephanie moves to approve proposed changes to ORCA procedures
- Suzanne seconds
- Passes unanimously, changes will go into effect immediately (no membership vote needed)

### **Treasurer's report: Valery King**

Everything at this point still looks good/seems balanced-- enjoying the added income from OLA/WLA. Any questions?

- 24k net profit is exceptional (re: Shirley Roberts)
- Very healthy organization
- Shirley working w/accountant to wrap fiscal year and file 990
- Candice: OASL reimbursement agenda item-- will come in @ budget discussion next up

### **2013-2014 budget: Valery King and Shirley Roberts**

- Not a lot of changes to income lines, except for draw on equity to cover special projects, generally this hasn't been needed
  - conservative income line on OLA conference 2014
- Expenses are also pretty similar to this year--
  - Adjustment to increase Assoc Manager salary based on actual work done in previous year
  - Board travel was proposed to be reduced, placeholder for workplace reimbursement to cover attendance (\$2k)
  - Technology line item: added (\$5k)
  - Oregon Authors added as a line, not a special project
  - Conference committee's full budget is not present in proposed budget as of today, but should be roughly congruent to proposal
  - No need to spend Conference deposit that was going to be a draw on equity-- Shirley adjusting DOE by \$1k
- Budget can get revised throughout the year as needed;
- Budget portion from OLA conference discussion added here to round out budget proposal for approval
  - technology number is high but the committee will be working to bring this down
    - issue with purchasing technology (updates, storage, etc) vs just paying the conference center tech fees
  - overall total profit looks a bit higher/lower than in budget (check budget to see what the difference is )- impact for DOE
  - decision to provide 2 lunches; more cost here
  - Cost of speakers-- some coming in from East Coast so travel cost is higher, but honoraria stayed low due to personal connections of speakers with OLA members.
  - modest increments in registration fees to be implemented over the next few years

- Michele: Motion to accept draft 2013/14 budget with changes as needed to be consistent with OLA conference budget
- Candice seconds
- Passes unanimously

#### **Association Manager update (addition to agenda): Shirley Roberts**

- Memberclicks had a rough time a week ago-- caused OLA few issues, in particular conference registration for OASL Fall Conference. Seems to be getting resolved on the MC end.
- With the budget passing, who will be exploring the new technology line item/budget?
- Working with OASL for Fall Conference; OBOB registration; OSLIS Grant for OASL in process

#### **IMLS Connecting to Collections Grant: Kyle Jansson, Oregon Heritage Commission**

Full text of the Oregon Heritage Commission report is available at

<http://www.olaweb.org/executive-board-meetings>, under October 4 supporting documents.

- Statewide study on conservation needs: money and training (in person is the preference)
- Developing MentorCorps for regional training (area volunteers, grad students, etc)
  - mentors get free registration to Heritage Commission conference
- Collections care, disaster preparedness/recovery trainings in 7 regions across Oregon
- On the 21st: public announcement of MentorCorps
  - focus on non-private collections, due to non-private funding
- How can OLA help? Referrals to program and Heritage Commission; could OLA provide funding assistance for mentors to attend OLA conference?
  - Put info in OLA publications (Hotline)
  - There is a program proposal in with OLA Conference Committee
- Comment from Emily Papagni: OLA's Mentoring program could potentially partner with the Heritage MentorCorps

#### **2013-2014 Legislative agenda: Abigail Elder and Janet Webster**

Full text of the Legislative Committee's report is available at <http://www.olaweb.org/executive-board-meetings>, under October 4 supporting documents.

Major revisions done to agenda, not updated since 2008

- Added some verbiage from 2020 document to help shape principles
- Wanted to be really thoughtful about specific issues in the legislative agenda that libraries could face
- Question about equitable access to high-quality internet in the legislative agenda-- is it still a significant issue? YES.
- Addition to legislative agenda of issues regarding public management and public funding (stable funding, district formation, if private sector is used being sure they are transparent)
- Janet moves to adopt the legislative agenda for 2013-2015
- Valery seconds
- Motion passes unanimously

Legislative Committee and transformation process at State Library

- Nan Heim working with this committee to help influence state legislation in their support of the State Library

## **Lunch**

### **Demo of proposed Pacific University host site for OLA Quarterly: Isaac Gilman**

Decision made at August's Board meeting to move OLA-Q to this new platform hosted by Pacific University in partnership

- Demo run on similar journal to see front-end functionality
- Highlight: article-level access in journals vs. only viewing a full issue
- MOU in development; address sustainability, etc
  - Making sure everything is in line with Ebsco access
- What about OASL's journal, Interchange? Perhaps they could explore this venue as well
  - Other applications could be considered; do a run of OLA-Q to see how everything works

### **Reimbursement process for OLA Board meetings: Nancy Sullivan (Stephanie Thomas)**

Draft of reimbursement form submitted by Nancy after discussion held at August board meeting

- School librarians: hiring a sub to cover their absence at OLA Board meetings
- Support staff: same

On draft form: "Need tight parameters": what situations do/don't apply to this situation-

Limitations to number of reimbursement? Include a statement of need? First come first serve to pool of money?

- Shirley comments: What about reimbursing for loss of pay to employee vs. reimbursing a school district/library for hiring a substitute.
- Michele comments: remember that the OLA does not have the same clout in school administration as it does in other libraries in the state
- Stephanie: here today, is expecting to receive a bill in the mail for the sub hired to cover her spot for the day. Could this (OLA's reimbursement) be similar to the way OSLIS and OBOB reimburses school districts for their participation in that org? Let's look at their grants to see if we can pull any language or criteria..not sure if they go into as much detail as we're looking for.

Next steps: Shirley and Penny can figure out wording for a statement of need on the form, investigate the grant projects to find language, move forward from there.

### **OASL Lifetime Membership Award (addition to the agenda): Penny Hummel and Stephanie Thomas**

There is a candidate at hand (Allen Kopf); OASL wants to award a life membership (which would also be a lifetime OLA membership)

- This would have to go through HAS Committee in OLA as umbrella organization; given the OK by HAS, but needs board approval

- Michele: Does this open the door for other divisions to offer lifetime memberships? Yes, but HAS sounds open to that potential.
- Isaac moves to give the OASL Lifetime Achievement award to Allen Kopf with the knowledge that this includes a lifetime membership to OLA
- Stephanie seconds
- Passes unanimously

### **2013 Conference report:**

Meeting on Monday to look at program proposals: 8 precon, 76 regular program proposals. Not sure of how many slots are available at this time..

Budget for conference discussed above

### **Future OLA Conference sites: Penny Hummel, Michele Burke**

- Salem in 2014, Eugene in 2015 and 2018
- Michele is working on 2016 location, will also need to consider 2017
  - Portland in one year, Bend in another
  - If joint conference in 2019 is in PDX, probably more sensible to do Bend in 2017 and PDX in 2016
  - Is there a venue in Portland that would be small enough?
- Overall issue is finding enough meeting space and providing support/resources for rooms

### **State Librarian's Report: MaryKay Dahlgreen (not present)**

Full text of the State Librarian's report is available at <http://www.olaweb.org/executive-board-meetings>, under October 4 supporting documents.

### **Unit reports: everyone**

- Resource sharing, Penny Hummel: MCL in Oregon Library Passport program
- DIGOR, Valery King: Fall meeting in Eugene, 10/14. RDA for government documents
- PLD, Pam North: Met Friday. Public Library standards are still out in committee; have until 10/14 for comments; PLD board will incorporate changes, standards brought to December OLA board; sent to membership for electronic vote; feedback @ conference; PLD May meeting will be committed to review and evaluation of the standards. PLD will run the Public Library Directors meeting; sent save the date for 11/22 @ Hillsboro; number of programs submitted for OLA annual; speaker options for OLA dinner, OLE award
- OYAN, Mark Richardson: Training on 10/25 for STEM in library programming; preconference in the works and several programs
- OASL, Stephanie: conference next week! OBOB registration is on

- ACRL, Isaac Gilman: at last meeting with budget approval, there is special funding to collaborate with OASL. Fund 2 ACRL-Or members to attend OASL conference; funding two OASL members to attend Library Instruction conference in July 2014. Award for Excellence has been determined. Planning for next conference at Menucha. Reception for ACRL-Or officers at ACRL 2015. Two scholarships awarded for attending fall conference. Sponsoring a variety of program proposals for OLA 2014.
- Intellectual Freedom, Penny Hummel: "Know What Matters" @ OASL conference next week
- OLA-Quarterly, Michele Burke: publication goal is next week
- Northwest Central, Elsa Loftis: working to find more volunteers to post content and events
- Library Technology, Brent Mills: meeting on October 10. Preconference and conference sessions in the works
- ALA Chapter Councilor, Suzanne Sager: Declaration for the Right to Libraries is now available online; sent announcement through Libs-Or.
- Membership Committee, Emily Papagni; midyear mentor/mentee assessment ready for use. Document for program administrators to assist in sustainability of Mentorship program. Online forum created within MemberClicks to provide support to mentors, just about ready for launch, probably next week. Could this be useful for other applications within OLA? New member on Membership Committee, Courtney Terry from McMinnville Public Library. Courtney is working on editing our testimonial videos and is taking over responsibility for the Hotline profiles.
- CSD, Kori Buerkle: Fall workshop on 10/19. Focus on brain development and STEAM ideas. OLA Kids Wiki: STEM/STEAM, early literacy, summer reading content. Strategic planning process for CSD to begin hopefully in November.
- ILAGO, Candice Watkins: meeting in portland to discuss information literacy, esp in k-12 setting

**Open forum: everyone**

None

Next meeting on 12/6 in Newberg. Call for agenda on 11/8, deadline 11/22.

Meeting adjourned at 2:04.