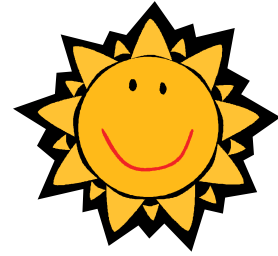


**SAMPLE**

**Request for Reconsideration of Library Materials**



Date \_\_\_\_\_

School \_\_\_\_\_

**Personal Information:**

**Sunny School District  
Sunnyville, Oregon**

Name \_\_\_\_\_  
(Please print)

Address \_\_\_\_\_  
Street City State Zip

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Are you representing yourself or an organization/ group? \_\_\_\_\_

If representing an organization or group, which one?  
\_\_\_\_\_

**Reconsideration Request:**

Type of item for which you are requesting reconsideration:

\_\_\_\_\_ Book \_\_\_\_\_ Videotape \_\_\_\_\_ Magazine \_\_\_\_\_ Other (specify)

**Item Information:**

- Author \_\_\_\_\_
- Title \_\_\_\_\_
- Publisher and Date \_\_\_\_\_

What brought this resource to your attention? \_\_\_\_\_

Have you viewed or read the entire resource? \_\_\_\_\_

If not, what parts did you read or view? \_\_\_\_\_

Are you familiar with any professional reviews of this item? \_\_\_\_\_

If so, please note your review sources \_\_\_\_\_

**SAMPLE**

For what age group would you recommend this book? \_\_\_\_\_

What concerns you about the resource? . Please cite specific page numbers or locations of concern.

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What is your request for this item? \_\_\_\_\_

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_