

PLD Board meeting

November 8, 2019

Present: Mark Richardson, Glenn Ferdman, Sarah Strahl, Jerianne Thompson, Chris Myers

Virtual: Erin Wells, Darci Hanning, Laura Kimberly

Absent: Haley Lagasse

Meeting called to order at 10 a.m.

1. **Minutes of September meeting** approved.
2. **OLA conference proposals:** Jerianne submitted two preconferences with Thomas Bruner, one for the morning and one for the afternoon.
3. **OLA Dinner:** PLD hosts Wednesday night dinner. With keynote speaker. Banquet hotel. Give out Pearl Award for changemaker. Attendance is about 50. Glenn suggested new state librarian, Jennifer Patterson, as speaker—talking about her vision for library service in Oregon and the state library's role therein.
4. **Pearl Award:** Jerianne reviewed procedures. Nominations open at end of January, and are open for about a month. Added it as a duty to the past-chair's job. So for this cycle, Jerianne will run the nominations process.
5. **Other OLA conference requirement** is that we host a business meeting.
6. **Fall meeting:** Erin suggested having an advocacy training. Maybe Patrick Sweeney from EveryLibrary. But that is very expensive. Could pay \$1000 or so for a guest speaker.
7. **Spring Library Directors' meeting:** March 6 in Newport. Set agenda. Possible topics: Census (Jim Graham Census 2020); ongoing intellectual freedom issues (Jackie Mills at Mt. Angel); library role in combating fake news.
8. **Fall Directors meeting**, Sept. 11, 2020, at Beaverton City Library. Approximate time 10 a.m.-2 p.m. Approximately 50 in attendance.
9. **Special Districts Association of Oregon:** Held a meeting on October 7. Todd Dunkleberg from Deschutes County Library will seek an at-large position appointment
10. **Library Squad:** Jerianne said they had a meeting last week and are making progress. Libraries can apply with a project or idea (could be collection development, strategic planning, facility upgrade) they need help with, and a group of librarians will come together to help that library. Like a library SWAT team. Going to do a mini-beta project this winter. With project done by late February so it could be presented at OLA. Developed criteria. Making sure we're tapping into existing expertise.

11. Report from the State Library

- a) During the 2019 legislative session, HB2243, which established minimum conditions for official recognition of public libraries, was passed and signed by the Governor. The State Library, with the assistance of the Administrative Rules Advisory Committee, created the administrative rules to define minimum conditions. A public hearing was held before the State Library Board on October 18, 2019 and the Board approved the draft administrative rules on October 19th. To view the permanent rules, go to <https://www.oregon.gov/Library/operations/Pages/Administrative-Rules.aspx>. The legislation and the administrative rules will become effective on January 1, 2020. The State Library is developing resources and guidelines to assist and support public libraries in reaching the minimum conditions. This information will be available in early 2020.
- b) LSTA Competitive Grant applications are now being accepted; similar to the Ready to Read grants this year, this process has moved to an online format. Related to this, the State Library, in a new partnership with University of Oregon Libraries' Oregon Digital Newspaper Program, has set aside funding specifically to digitize Oregon newspaper content. See: <https://libguides.osl.state.or.us/lstagrants/odnp> for more information.
Applications are due Friday, January 31 at 5:00pm. If you would like comments on a draft application, please submit those by December 1 for review by State Library staff and LSTA Advisory Council members. For additional assistance contact us at: lsta.grants@state.or.us
- c) Government Services has launched an online version of the Oregon Index which includes citations to articles published in Portland and Salem newspapers, book chapters, and more. More information is available with our online guide: <https://libguides.osl.state.or.us/oregonindexonline> There will be a launch party on November 19 at 2:00pm on the second floor of the State Library, please RSVP at <https://tinyurl.com/oregonindexlaunch> if you'd like to attend.
- d) We are hopefully just a week or so away from launching our online learning platform for staff development; this platform will also include the functionality for libraries to embed pre-made tutorials on their website for patron assistance with resources like databases and ebooks.
- e) Our strategic planning process continues; the planning team has been gathering stakeholder input and brainstorming vision/mission concepts/statements.

- f) We have convened an internal workgroup to develop EDI competencies for staff; this work will include planning staff development activities, which will probably start in June or so.

12. **PLD Standards Committee:** PLD Board may need to redefine what the committee is doing. Erin feels we need to pull back. Darci clarified that before current OLA fiscal year, the standards group agreed they would review two sections of the standards. Colorado has a really nice website for state standards. State Library of Oregon would like to have something similar. PLD owns this, and there is money in state-library budget. Sarah asked if the EDGE assessment already exists, and this is going to be similar, why are we creating another assessment instrument. Idea is that we have a tool for evaluating all of a library's services, not just technology, which is what EDGE does. State Library has set aside \$10,000 for developing the website. Darcy suggested a call for volunteers. PLD/OLA would have to manage the payment if we decided to pay a stipend to someone to spearhead website. Maybe shoot for doing website in 2020 (money must be spent by June 30, 2020). Jerianne pointed out that there are some things in the state standards that did not make it into the minimum conditions. Darcy recommends directing committee to focus on resources across entire document, and indicate that we're not going to move on to any other sections until we've finished with the resources.

13. Mark Richardson said we have started project-outcome emails and Twitter posts. Requested information from Darcy regarding libraries around the state.

Action items:

- Erin is going to talk to conference committee about dinner
- Erin will also work on business meeting location, and designated drivers / Lyft
- Erin will contact Buzzy and Todd re speaker on EDI, with Jennifer Patterson as a fallback.
- Jerianne will work on Pearl Award
- Glenn will reserve room at Beaverton City Library
- Jerianne is going to work on Library Squad
- Need to get locations for June 12 and August 14 board meetings.
- Need scope of work before we call for volunteers for website development. Darcy will talk to Laura and Erin about this. Aiming to issue call for volunteers in early 2020.

Meeting adjourned 11:18 a.m.