

# PLD Minutes

January 28, 2013

*1-4pm – via GotoMeeting*

The meeting was convened at 1:09. In attendance were Pam North, Ted Smith, Mo Cole, Karen Muller, Kevin Barclay, Dan White, and Su Liudahl. There were technical difficulties, but eventually all were connected.

**Approval of minutes:** Ted moved and Dan seconded that the draft minutes from the January 11, 2013 meeting be approved, which they were, unanimously.

## Next Steps for PLD Standards Project

1. Reimbursement Form: Su is trying to remember what number of miles must be driven before mileage will be reimbursed. The rest of the Board remembered it as an OLA policy which we had decided to follow and the number of miles was 100.
2. Post minutes (and drafts?) of meeting on PLD website: When Mo sent out the draft minutes last week, she had mentioned that she envisioned them being posted with the draft standards to date. Others wondered if this was the best way to communicate our vision and process. Since we had agreed that we would be transparent in our efforts, it was decided this was the best way to go. **The minutes will be posted with the draft standards on the OLA website.**
3. PLD Letter? Libs-OR letter?: **Su will let people know what we are posting and direct them to the link on the website.** She will be sure to tell them that the draft standards are very draft.
4. Before next meeting?
  - a. Agenda: will be sent out at same time as revised standards, February 27<sup>th</sup>, so that people have plenty of notice. The agenda will be laid out like last time, with committees taking turns. The meeting will run from 10-4 or 5. Karen will not be able to make it, but will thoroughly prepare her committee.  
-expectations: all members will be prepared to talk about and work on other standards. They will bring with them the full revision in the new format, incorporating suggestions from other members. They are expected to come and participate in the meeting. There will be a great deal of overlap and we will have to work that out.
  - b. Lunch: **Mo will work with Wild Pear Catering again to arrange lunch.** She will ask if we can pay with a check so no one has to be reimbursed.
5. Anything else we need to think about at this time?
  - a. Better access for virtual meeting people: Mo reported that some people could not hear last time; Jane and Kevin confirmed this. We may need to
    - add more microphones
    - move tables closer together
    - find out ahead of time how many people will participate virtually
    - add a webcam
    - put laptop on podium

b. There still seems to be confusion over the philosophy of the standards. Kevin is not sure if they exist to be a goal and a very high standard which can never be achieved or a realistic level where many of us could have success. Most of us prefer to have them as goals, hard to achieve but much to strive for; however, we realize that morale will take a big hit if nothing is attainable. We had previously decided to align the philosophy with Vision 2020, which we'd still like. Dan will make this apparent in the introduction. We may need to have this on the agenda.

### **OLA/WLA Conference**

1. Preconference: Ted led the discussion on the pre-conference. He still needs an attorney and Kevin thinks the one he has asked will be very good, if she can make it. We discussed that the participants could be asked to bring their current behavior policies, and that they may want to discuss Active Shooter procedures. We learned that we are charging \$60 per person for the conference, \$85 for non-members. Ted will lead but needs help; Pam will help with facilitating, and **all of us will try to attend and help at individual tables. Our preconference will be on April 24 at 2-5 p.m.**
2. PLD Reception: The reception does not appear to be on the schedule. The board had originally wanted it to be at the FVRL and Karen had reserved a room there. We could get the room for free but we would have to select one of their vendors. We finally decided that we could skip the reception, save a bunch of money, and announce the OLE winner at the luncheon. **Karen will find out if this is possible.**
3. Sessions
  - a. State Libraries: Mo reported that Darci had reserved MaryKay and Rand for this session. She is trying to get more. Otherwise, we are pretty much set.
  - b. Buzzy seems to be prepared for his one on reasonable policies.
  - c. Are we sponsoring the Book Talk one?
  - d. Otherwise we are not quite clear of what sessions PLD is sponsoring. **Karen will find out.**
4. PLD Meeting: we very much need a meeting so that we can discuss the standards. **Karen is going to find out if we can have a booth with the exhibits** or near other non-paying tables. Then we can take comments all day and have a cute give-away as gift for comments. Then we also could have our meeting during the time which is set aside for that, 12:5-2:15 Friday, although we think many people will be gone by then.

### **Olé Award**

1. Send out to PLD (Libs-OR?): **Su will put together with last year's information and get sent our immediately through Shirley Roberts.** We can determine the winner after the March 8<sup>th</sup> meeting. **Karen will make sure that we can give the award out during lunch.**
2. Order award: **Mo will take care of this at the same place as last year.**

3:00 **Adjourn**