

Oregon Library Association Public Library Division Executive Board Meeting

May 13, 2022, via Zoom

Present: Halsted Bernard (Tigard Public Library), chair; Amanda Bressler (Albany Public Library), at-large; Darci Hanning, State Library of Oregon rep; Beka Murcay (Molalla Public Library), at-large; Chris Myers (Lake Oswego Public Library), secretary; Will O'Hearn (Eugene Public Library), at-large; Greg Williams (Oregon City Public Library), at-large.

Absent: Laura Kimberly (Newport Public Library), past chair; Haley Lagasse (North Bend Public Library), chair-elect;

1. Call to Order

Chair Halsted Bernard called the meeting to order at 10:06 a.m.

2. Approval of minutes of previous meetings

The minutes of the board's March 11 meeting were approved without change. They have been posted on the PLD website.

Old Business

3. OLA Strategic Work Plan

- Halsted will contact Ericka and Pia in May and talk about ways to promote use of the toolkit. And have plan in place to pass off to new board members.
- We are trying to plug into the equity focus most of all.
- Plan may change somewhat with new incoming president.

4. OLA Executive Board Updates

- Reopening recruitment for President-Elect in response to Marci's departure.
- 2023 OLA Conference planned for in-person in Bend
- New podcast from EDI/Antiracism Committee, called Overdue: Weeding Out Oppression in Libraries

5. Public Library Standards

- Currently doing cultural competency review
- Since last meeting, latest version of standards has been posted
- Also reviewing three other sections

6. PLD Communications

- Paired with strategic work plan
- Darci suggested sending out minutes of meeting
- Amanda suggested process document on, for example, how to send out emails to listserv.
- Chris will send out draft minutes to board, and then to PLD membership once they have been reviewed by board members.
- PLD's portion of OLA website: Needs updating. Should remove Library Squad for now, but hope that it will be revived at some point. Chris will do this, and Halsted will create Trello card for it as a placeholder.

7. Fundraising

- Chris will send out a Doodle poll to members of this subcommittee, including Emily Craft from Hillsboro PL, to get a meeting scheduled in the next 4-6 weeks.
- Goal is to plan and launch a virtual cross-country race between Oregon libraries.

8. PLD Spring Directors Training

- Maybe just a social-networking time or milkshake party [BYOB=Bring Your Own Blender]
- Darci, Haley, and Halsted will convene to discuss options

9. Pearl Award

- 2022 recipient, Ericka Brunson-Rochette of Deschutes Public Library
- Halsted will coordinate with nominators and Ericka to record video
- Beka has the plaque, completed, and will send it to Ericka
- Final announcements will go out with video
- Thanks to Beka for coordinating this

10. PLD Board Recruitment

- Target is to get elections settled by mid-July, in order to be cued up for OLA retreat in early- to mid-August.
- This year we are recruiting candidates for two at-large positions and chair-elect
- Gather nominations by mid-June.
- Voting first 10 days of July or so.
- Amanda will check her email for last year's process and possible Google form.

11. PLD Directors' Summer Meeting

- Culture and community survey could be a good topic.

New Business

12. State Library Update

a. The State Library building opened to the public on May 1. Most staff from Library Support will continue to work from home most of the time.

b. The Five-Year LSTA Plan evaluation was completed last month, and staff have developed a draft for the new Five-Year Plan, which will be shared with the wider library community for feedback soon.

c. It's that time of year when state agencies ask for customer feedback so keep an eye out for the Library Support survey – we're keeping it short and simple this year since the library community overall had provided great feedback recently through the Five-Year Plan evaluation process.

d. Grant opportunities

- No grant opportunities available currently.
- Ready to Read grant applications will open on July 1, 2022 and will be due August 31, 2022

e. Scholarships Pre-paid registrations opportunities

- Library Support will be offering up to 35 pre-paid registrations for this year's Support Staff Division (SSD) conference in July. An announcement should be going out next week
- Library Support will also be offering travel scholarships for the Joint Conference of Librarians of Color being held in Florida the first week of October

f. New OAR for Minimum Conditions passed by Board

- The Board may grant temporary waivers to libraries that are unable to comply with the minimum conditions, as outlined in sections (2) and (3), due to states of emergency declared by the Governor, emergencies declared by local governing bodies, or extraordinary events beyond the library's control that prevent safe access to the library's facilities. Waivers will be reviewed annually to assess whether they continue to be needed.

g. Minimum Conditions

- At the June board meeting, State Library staff will be asking for a statewide waiver for meeting the Minimum Conditions for all libraries since a statewide state of emergency was in effect through June 30, 2021. Related to this, a high-level look through the 2020-21 statistical report finds that 30-40 public libraries are not reporting one or more of the following:

1. the URLs from their website with links to the two primary databases provided by the State Library (e.g., Gale and LearningExpress Library)

2. the URLs from their website with links to the three required policy documents:

- a. patron confidentiality policy
- b. circulation policy
- c. collection management policy

- Staff will be following up with individual library directors via email with a report and a reminder that these URLs are part of meeting the Minimum Conditions and that libraries not meeting the Minimum Conditions based on the upcoming 2021-22 statistical report may be put in “improvement status” starting July 1, 2023, and will have up to two years to meet all Minimum Conditions.
- The State Library Board reviews the staff report each year at their June board meeting and makes the final decision regarding which libraries are placed in “improvement status”. If after two years a library still is not meeting the Minimum Conditions, the State Library Board may vote to withdraw official recognition of that library at which time that library is no longer eligible for Read to Read and LSTA-funded grants, and other programs and services funded by LSTA.

h. New Front Line Customer Service training available to all library staff

- Six self-paced modules that can be used individually or in learning groups at your library. These modules are available for a limited time (through April 2, 2023)

i. Public Library board member training is available for free from United for Libraries and other resources around challenges and complaints. Board Training Resources have been added to the CE LibGuide.

13. Next regular meeting: 10 a.m.-noon Friday, July 8, on Zoom

14. Adjournment

The meeting adjourned at 11:45 a.m.