

## **Oregon Library Association Public Library Division Executive Board Meeting**

July 8, 2022, via Zoom

**Present:** Halsted Bernard (Tigard Public Library), chair; Amanda Bressler (Albany Public Library), at-large; Darci Hanning, State Library of Oregon rep; Laura Kimberly (Newport Public Library), past chair; Haley Lagasse (North Bend Public Library), chair-elect; Beka Murcay (Molalla Public Library), at-large; Chris Myers (Lake Oswego Public Library), secretary; Will O'Hearn (Eugene Public Library), at-large;

**Absent:** Greg Williams (Oregon City Public Library), at-large.

### **1. Call to Order**

Chair Halsted Bernard called the meeting to order at 10:03 a.m.

### **2. Approval of minutes of previous meetings**

The minutes of the board's May 13, 2022, meeting were approved without change. They have been posted on the PLD website.

## **New Business**

### **3. Departing board members**

We expressed thanks to Amanda Bressler and Will O'Hearn, at-large members, and Laura Kimberly, past-chair, for their service on the board, as this was their last meeting.

### **4. PLD Board Recruitment**

- Haley reported that so far we have not received any nominations.
- She suggested that we delay the deadline a week, to July 15
- Various board members said they would reach out to specific PLD members to encourage them to run for board positions.

### **5. PLD Members Fall Summer Meeting**

- Haley, Halsted, Darci, and Beka met to discuss this, and agreed that a fall meeting was more practical at this point.
- Tentative date: Friday, Oct. 7
- Tentative venue: Tigard PL community room (holds up to 50 people with proper social distancing, with masks required)
- Tentative topic: Overwhelm and compassion fatigue, how to keep your batteries charged

## **6. PLD fundraising**

- Haley and Chris went over current status of fundraising plans
- Fundraising subcommittee (Beka, Chris, Emily Craft from Hillsboro PL, Greg, and Haley) met on June 20 via Zoom
- Current plan is a virtual race or wellness challenge modeled on the Coos County Odyssey
- Tentative dates are starting sometime in January 2023 and culminating at the 2023 OLA Conference in Bend, April 2023
- Would use race software that awards badges or miles for various wellness activities (walking, running, reading, meditating, etc.), and participants would move through a circuit of public libraries across state.
- For pilot year, subcommittee wants to restrict participation to OLA members. Depending on how the event goes, could broaden participation to the general public.
- Participating libraries could have some kind of information, perhaps even including a video, on race website/map, to help publicize their work and special features of their library.
- Haley and Chris met with Shirley Roberts in late June and discussed ways to use Memberclicks for the charging/money-collection part of the event.
- General agreement that we want a fairly straightforward name for the event, like Oregon Public Library Wellness Challenge, and could add catchy subtitle, like Expedition Happy, that would vary each year along with a cute logo
- Board gave unanimous approval to concept.
- Subcommittee meeting again on July 25 on Zoom.
- Laura Kimberly agreed to join the subcommittee and lend her expertise with races and fundraising.

## **7. Development of annual PLD Budget**

- Haley mentioned that as part of fundraising meeting with Shirley Roberts, executive director of OLA, it was mentioned that PLD is the only OLA division that doesn't have an annual budget.
- It might be a good time to move forward with that goal and we could create budget for 2022-2023 fiscal year, and develop a timetable for future budget cycles.
- Should also consider whether it is best to leave budget responsibility with chair, or perhaps amend by-laws to add a treasurer position to board.
- Recommendation would be that we develop budget prior to the new fiscal year each year, and then update it as necessary throughout fiscal year.

- It was moved and seconded and approved unanimously that we start this process.
- Haley and Will will meet with Shirley to start this process for 2022-2023 fiscal year.

## 8. Oregon Digital Library Consortium (ODLC) update

Elizabeth Sonstegaard submitted the following written report regarding the Oregon Digital Library Consortium:

- We've filled vacancies on the Executive Board and are working to find a few new CD selectors for the Selection Committee
- ODLC Governing Board voted to increase spending by 8% for FY 22/23
- Our current contract with Overdrive will end this year and needs to be renegotiated
- Hoopla is launching a consortium product in Fall 22 and has reached out to the Executive Committee to gauge interest
- We've completed the paperwork for the annual LSTA grant funds

## 9. State Library Update

Darci Hanning, public-library consultant and continuing-education coordinator for the State Library of Oregon, submitted the following report:

### a. Library Support and Development staff are starting to visit libraries in person again!

- Ross Fuqua is headed out to Umatilla and Wallowa counties and Greta Bergquist is headed out to the central and southern coast. Darci Hanning and Buzzy Nielsen are available to do remote and/or in-person board presentations and trainings as requested. They're both headed to Jackson County Library Services in August.
- If you would like a visit, please reach out to us [library.support@slo.oregon.gov](mailto:library.support@slo.oregon.gov). Staff love visiting and seeing first-hand all the great work you all are doing!

### b. Annual Statistical Report will be opening on July 15 so keep an eye out for that email.

### c. LSTA 5-Year Plan Priorities for FY2023-2027

- Oregon libraries break down systemic barriers
- Oregon libraries close the digital divide
- Oregon libraries support students, youth, and lifelong learners
- Oregon libraries build relationships to foster community
- Oregon libraries have the training and resources they need

### d. Grant opportunities

- [Ready to Read](#) grant applications opened on July 1, 2022 and are due August 31, 2022.

#### e. Scholarships Pre-paid registrations opportunities

- Library Support will be offering travel scholarships for the Joint Conference of Librarians of Color being held in Florida the first week of October. Applications should open the week of 7/11.
- United for Libraries Virtual Friends Trustees and Foundations conference: August 9-11. [Registration is free](#) to all Oregon library directors, board members, and associated Friends and Foundation members.

#### f. Continuing Education

- **New Front Line Customer Service** online training available to all library staff. A new lesson, Materials Challenges - 2022 Course, was added the first week of July. These six self-paced modules that can be used individually or in learning groups at your library and are available for a limited time (through April 2, 2023).
- **2022 Edge Cohorts** have wrapped up, State Library will be offering one possibly two cohorts again starting in January 2023. Letters of Commitment will be solicited near the end of 2022.
- **EDI Learning Cohorts** coordinated by LEO and funded with an LSTA grant have wrapped up. The State Library is reviewing “lessons learned” and will be hosting another set of cohorts most likely hosted in the northwestern part of the state. The State Library is hopeful that we will be able to continue to offer some form of these EDI learning cohorts through June 2024 so stay tuned!

#### g. [Minimum Conditions](#)

At the June State Library Board meeting, the board granted a statewide waiver for meeting the Minimum Conditions for all libraries since a statewide state of emergency was in effect through June 30, 2021. Related to this, a high-level look through the 2020-21 statistical report finds that 30-40 public libraries are not reporting one or more of the following:

- the URLs from their website with links to the two primary databases provided by the State Library (e.g., Gale and LearningExpress Library)
- the URLs from their website with links to the three required policy documents:
  - a. patron confidentiality policy
  - b. circulation policy
  - c. collection management policy

**Staff will be following up with all library directors via email** by the end of August with a report and a reminder that these URLs are part of meeting the Minimum Conditions.

Libraries not meeting the Minimum Conditions based on the upcoming 2021-22 statistical report may be put in “improvement status” starting July 1, 2023, and will have up to two years to meet all Minimum Conditions.

The State Library Board reviews the staff report each year at their June board meeting and makes the final decision regarding which libraries are placed in “improvement status”. If after two years a library still is not meeting the Minimum Conditions, the State Library Board may vote to withdraw official recognition of that library at which time that library is no longer eligible for Read to Read and LSTA-funded grants, and other programs and services funded by LSTA.

## **Old Business**

### **10. Pearl Award**

The award presentation video and transcript are now available on the PLD Pearl Award webpage. Many thanks to Shirley Roberts for her assistance with this. The video and transcript can be found here: <https://www.olaweb.org/pld-ol-award>

**11. Next regular meeting:** 10 a.m.-noon Friday, Sept. 9, on Zoom

### **12. Adjournment**

The meeting adjourned at 11:33 a.m.