

Oregon Library Association Public Library Division Executive Board Meeting

September 9, 2022, via Zoom

Present: Halsted Bernard (Tigard Public Library), past chair; Molly Carlisle (Garden Home Public Library), at-large; Darci Hanning, State Library of Oregon rep; Haley Lagasse (North Bend Public Library), chair; Beka Murcay (Molalla Public Library), at-large; Chris Myers (Lake Oswego Public Library), secretary; Sami Pierson (Coos Bay Public Library), at-large; Greg Williams (Oregon City Public Library), at-large. April Witteven (Crook County Public Library), chair-elect/vice-chair

Absent: None

1. Call to Order

Chair Haley Lagasse called the meeting to order at 10:01 a.m.

2. Approval of minutes of previous meetings

The minutes of the board's July 8, 2022, meeting were approved without change. They have been posted on the PLD website.

New Business

3. New members

We welcomed new board members: Chair-elect April Witteven, director of Crook County Library; at-large member Sami Pierson, director of Coos Bay Public Library; at-large member Molly Carlisle, director of Garden Home Community Library.

4. Administrative processes

- We reviewed (and introduced for new members) the board's meeting/project software, Trello.
- We discussed options for email addresses. If new board members want to use one of the OLA-provided email addresses in order to segregate their PLD emails from their other work emails, they should contact Haley to arrange for this.
- We discussed meeting times and agreed to continue with second Friday of every other month. For the 2022-2023 committee year, meetings will be 10 a.m.-noon November 4 (moved due to Veterans' Day); January 13; March 10; May 12; and July 14

5. PLD Fundraising Project

- Haley, Chris, and Beka reported on progress in planning our inaugural PLD online fundraiser, the Oregon Public Library Challenge: Expedition Happy
- Plan is to launch the virtual race in January 2023, culminating with awards and celebration at the 2023 OLA Conference in Bend
- Chris will send out a Doodle poll soon to fundraising committee members soon to schedule the next meeting.
- Any board members who are interested in joining the planning efforts, please let Haley know

6. Public Library Standards

Haley gave an overview of the work of the Public Library Standards Committee, which meets quarterly. We are recruiting for a new chair of the committee. Please let Haley know if you are interested.

7. Fall PLD training

Halsted reported that we are working on finding a guest speaker who could address the topic of resilience, resisting burnout coming out of the pandemic, breaking the cycle of overwhelm. Would also include opportunities for networking and creative expression. Beginning of October doesn't work, so working on a new date later in the fall. Site will be Tigard Public Library

8. Budget committee

- PLD does not currently have an annual budget—perhaps the only division in OLA for which this is true. Will and Laura Kimberly will work with Haley and Shirley Roberts, OLA manager, to help develop the budget.
- In the future we may consider expanding the board to add a treasurer position, with that person responsible for monitoring the budget and revenue and expenditures. For now, this falls to the chair.

9. 2023 OLA Conference

- Haley asked for someone to serve as the PLD liaison with the conference.
- The conference planning committee meets the second Tuesday of each month from 10 a.m.-1 p.m. online.
- PLD wants to combine the traditional Pearl Award banquet/dinner with an event that celebrates the completion of the fundraising "race." Both April and Darci recommended having this onsite at The Riverhouse, but we need to look at the catering costs for that. April will send the pricing guide to Haley for sharing.

10. State Library Update

Darci Hanning, public-library consultant and continuing-education coordinator for the State Library of Oregon, submitted the following report on the activities of the State Library:

- **Library Support and Development** staff are starting to visit libraries in person again! If you would like a visit, please reach out to us library.support@slo.oregon.gov. Staff love visiting and seeing first-hand all the great work you all are doing!
- **Annual Statistical Report Survey** is open, deadline is October 31. As a reminder, data from this report is used as verification that the library is meeting the Minimum Standards. More information about the Minimum Conditions can be found [here](#).
- **LSTA Competitive Grants** application process will be opening later this fall. There will be applications for “small grants” and “large grants”. Keep an eye out for announcements via Libs-OR and the [LSTA Grants LibGuide](#).

11. Next regular meeting: 10 a.m.-noon Friday, Nov. 4, on Zoom

12. Adjournment

The meeting adjourned at 11:17 a.m.