

**PLD Board Meeting**  
**Virtual Meeting**  
**Friday, March 11, 2019**  
**12:00 – 1:00**

Present: Kirsten Brodbeck-Kenney, Sarah Strahl, Marianne Coalson, Jerianne Thompson, Margaret Alexander, Mark Richardson

**Pearl Award - All**

- Reviewed nominees and Kirsten made a motion for our selection, Margaret seconded. All approved. Award recipient will be announced at the OLA Awards & Business Luncheon on Friday, April 19.
- Jerianne will contact nominator of award recipient to coordinate attending OLA Awards & Business Luncheon with nominator, library director of recipient and award recipient. Nominator typically speaks about award recipient before PLD announces recipient.
- Jerianne will order Pearl award plaque.
- Jerianne will send press release to OLA Hotline and local paper.

**Updates and Reports**

**State Library – Jerianne**

- Darci sent out an email with a link to a Google doc about brainstorming ideas for the new directors' notebook, timeline and welcome letter process. Timeline includes information for new directors on what is the most important thing to tackle the first week, month, three months, etc. in their new position. Hasn't received any feedback yet. Jerianne will resend Darci's email.
- Darci's email outlines what she thought would be the process for the welcome letter from PLD. The letter could provide information on who to know in the state, OLA, other library directors. The State Library could notify PLD Chair when new director starts and recommend peer directors. PLD Chair would send out welcome letter and then we would work on connecting peer directors with new director via an email introduction. PLD Chair would check with peer directors to make sure they are interested and able to be a peer director before sending introduction email.
- Public Library Directors 101 Online Tutorial – Darci is working on moving this over to Niche Academy.

**OLA - Jerianne**

- SWAT Team – Esther working on forming a committee that would create an online form and figure out what the process will be. Logistics need to be figured out. OLA would possibly look into applying for an LSTA grant when logistics are worked out.
- Hearing scheduled on March 20 for Public Library Definition bill, HB 2243. Legislative committee is pulling together librarians to attend. Jerianne and Margaret will attend from PLD. Kirsten will try and come to provide support as well.

### **OLA 2019 Conference - Jerianne**

- Looking for a place to hold the PLD business meeting on Thursday, April 18 after conference reception ends on 6pm. Jerianne will check with conference local arrangements contacts about location options for our business meeting.

### **Fall Directors' Meeting**

- Discussed holding training and meeting in southern Oregon or at one of the libraries that's reopening. Maybe in Douglas or Josephine Counties?
- Possible Topics
  - Working with library boards and foundations.
  - DEI Training to expand on things covered last year.
  - Outreach and engagement with community. Breaking barriers with small group of people that always come to meetings/are most vocal. Include crisis management. How to communicate when a crisis comes up. Is there a good Public Information Officer to do presentation/training? Reaching out to unserved populations as well. Engaging all staff in consistency with messaging.
- Jerianne will start a Google Doc for us to start brainstorming some of the people we mentioned for community outreach and engagement topic.

### **Meeting Schedule**

- May 17, 2019 – Eugene Public Library at 10:15am
- July 12, 2019 - Cedar Mill Library
- September 13, 2019 – Milton-Freewater

Meeting adjourned at 12:45pm

Next meeting: May 17, Eugene Public Library

### **Task Review**

#### **Pearl Award**

- Jerianne
  - Contact nominator of award recipient to coordinate attending OLA Awards & Business Luncheon with nominator, library director of recipient and award recipient.
  - Order Pearl award plaque.
  - Send press release to OLA Hotline and local paper.

### **State Library Update**

- Jerianne: Resend Darci's email on brainstorming ideas for the new directors' notebook, timeline and welcome letter process.
- All: Review Darci's email and Google doc and provide feedback.

**OLA 2019 Conference**

- Jerianne: check with conference local arrangements contacts about location options for our business meeting.

**Fall Directors' Meeting**

- Jerianne: start Google Doc to begin brainstorming some of the people mentioned for community outreach and engagement topic.