



Staff Training Round Table

Meeting Title: STRT Business Meeting

Meeting Date/Time: October 8, 2020; 11am-12noon

Attendees: Holly Freewynn, Rebecca Gabert, Darci Hanning, Amy Honisett, Blake Kincaid, Tracey Letmate, Roberta Richards

Discussion Topics:

- **OLA Program Proposal** – Holly will take the lead on developing this proposal
 - The OLA Conference will be entirely virtual on April 21-24, 2021
 - Program proposals are due at 12am on November 1, 2020
 - The proposal form is at https://docs.google.com/forms/d/e/1FAIpQLSfWVNow4sL-V9L7j3i_syEu5pIDu_bfD5g52oSydTxlh6X5w/viewform
 - Tips for a Great Program Proposal are at https://docs.google.com/document/d/1-3rlaPUujpJDLaSi3HwEzaBnN7hi_QoIJgIaqwxPYLU/edit
 - The program could be pre-recorded or hosted on the Zoom platform (so breakout rooms are a possibility)
 - The sessions can be 60 or 90 minutes
 - The following comments were made during the discussion about the session proposal:
 - The session at the 2020 OLA conference was going to be a panel discussion; an interactive workshop may be more useful/interesting to attendees
 - STRT could partner with the OLA EDI Antiracism Special Committee to share information about the Committee's proposed toolkit
 - STRT could list EDI resources on the STRT website and discuss how to use these resources; the resources will need to be free/inexpensive/home-grown since most libraries do not have funds for outside experts
 - The session could include ways to share information with staff as well as practical ways to start changing behavior
 - Attendees could be asked to read/watch resources ahead of time to support the discussion

- Attendees could be given a learner's guide to support their use of the new knowledge/tools after the session
- **OLA Program Proposal cont.**
 - Possible discussion leaders:
 - Roberta will be on sabbatical so someone else from PCC or someone at another academic library needs to be identified to provide balance to the discussion
 - Multnomah County is a leader on this issue; Are any other libraries making progress in this area?
 - The proposal does not have to include the list of all presenters
- **Drop-In Sessions – Roberta will take the lead on planning these sessions**
 - STRT will host 2 or 3 drop-in sessions to gather feedback from OLA members and other interested library staff
 - These drop-in sessions are in lieu of the feedback gathering planned for the OLA 2020 conference
 - 30-minute sessions may be long enough due to busy schedules and online meeting burnout
 - Possible dates include October 19th & 20th and possible times are 10am, 2pm, and 6pm; the goal would be to hold the sessions before November
 - Questions to start the discussions could be sent out ahead of time; These questions could also be answered by email and a Google form/survey
 - Possible Questions
 - If you had one training wish, what would it be?
 - Why did you sign up for the STRT?
 - What do you expect to get out of the STRT?
 - How would you like to hear from us – newsletter, website, social media?
 - The STRT Mission Statement may provide additional discussion opportunities - ***The Staff Training Round Table (STRT) is a resource for any library staff member who is involved with staff training at their library. Membership in this group will allow libraries across the state to discuss current training issues and best practices, share resources, and collaborate on building future training to meet the needs of an ever-evolving profession.***
 - These feedback opportunities can be shared through the STRT member list, the entire OLA member list, and Libs-OR; the wording of the email could be edited to fit the audience
 - The number of STRT members is higher than expected; Shirley Roberts can provide assistance with using the email lists.
 - Discussion with other OLA units is also important to identify opportunities to support and collaborate with each other

- **Content sessions**
 - A training session will be scheduled for early/mid-December to discuss safety issues related to opening library buildings to the public
 - An upcoming meeting of library directors will include a discussion on what has and has not worked during reopening stages; Darci will be attending this meeting
 - Additional content sessions can be planned after gathering feedback from the library community

- **STRT Member Newsletter/STRT Website**
 - The drop-in sessions and Google survey will provide feedback about the best way to communicate with the STRT members – emails, the STRT website, etc.
 - A link to the STRT website could be included in all emails
 - One goal would be to share a few vetted resources rather than many possible ones
 - The STRT website needs to be updated with the new officers and meeting times

Action Items:

- Roberta
 - Contact possible discussion leaders for the OLA program
 - Start Google Doc/Google Form for the Drop-In Sessions

- Holly
 - Start Google Doc for the OLA Program Proposal

- Rebecca
 - Update officers and meeting information on the STRT website

- Darci
 - Identify library directors who might provide input for the December content session

- Everyone else
 - Assist with planning the OLA program session and the drop-in sessions

Upcoming Meetings:

- November 12th at 11am
- December 3rd at 11am (in preparation for a content session the following week)