



**Technical Services Round Table
Steering Committee Meeting**
Virtual Meeting
Zoom Login details below

Meeting: 8/25/2021 8:00 – 11:00

9 In attendance

8:00-8:30 Virtual Introductions/TSRT Officers Everyone

- I. Introductions
- II. Incoming Chair: KT Austin
 - a. KT works at Wilsonville public library as a cataloger. Moved from Athens, GA in 2015. Has worked at Multnomah public library
- III. Chair elect for 21/22 – Lillian Curanzy
- IV. Secretary – Damon remains in 21/22

8:30-9:00 OLA Board Retreat Update KT Austin

- I. TSRT financial report (Emily)
 - a. We currently have \$9027
 - i. Used to bring speakers for preconference. Preconference then generates income.
 - ii. The scholarship is still useful – but what are the funds best used for?
 1. OLA conference?
 2. Professional development events?
 3. Webinars/speaker events throughout the year rather than a conference?
 4. Discussion sessions?
 - a. Such as the sessions we provided on EDI, Wikidata
 - b. Board retreat happened last week, but Emily was unable to attend due to construction/RFP process happening at her place of work
 - i. KT was able to attend
 1. Discussed OLA Strategic direction for the upcoming year

Oregon Library Association: Strategic Direction 2020-2023

CLARITY

Vision:

A strong Oregon library network empowered locally and engaged nationally.

Mission:

OLA provides advocacy, education, leadership and collaboration to continually strengthen Oregon's libraries and the communities we serve.

Reputation:

Welcoming • Adaptive • Respected • Energizing • Effective

Unique Role:

Supporting and Advocating for Oregon libraries and the dedicated teams that staff them, OLA creates the space for:

- Equal access to a wide-range of professional development, education, and collaborative opportunities.
- A diverse mix of library professionals to work, learn, develop, and thrive together.
- A library voice at the political, educational, and community levels.

FOCUS AREAS

1. Actively commit to being an equitable, diverse, inclusive, and anti-racist organization

- EDI Committee is established and meets regularly as advisors to OLA, and strives to maintain representation from a variety of OLA divisions and units, including the Communications Committee (Target: FY 2021)
- The OLA Board reviews and evaluates progress and implementation of the EDI Task Force Recommendations as a standing agenda item during OLA Board meetings (ongoing)
- The OLA Board will review and approve an anti-racist statement or policy that applies to all OLA activities (Target: 2/21)
- The OLA Awards Committee will establish an award for individuals or libraries who have demonstrated success in building environments and/or programs that foster diversity and inclusiveness (Target: 4/21)

2. Strengthen OLA's leadership and advocacy role across the state

- Increase participation in OLA/OASL Legislative Day by 10% annually
- Continue to offer Leadership Institute of OLA (LIOLA) on a recurring basis
- Develop and implement virtual advocacy training in all regional areas of Oregon

3. Increase engagement in OLA and enrich the membership experience

- Establish baseline membership engagement and participation for all OLA activities
- Continue to promote scholarship opportunities and increase the number of recipients
- Conduct annual membership survey to measure membership satisfaction
- Build OLA community through online discussion forums (anti-racist book clubs, etc.) (Target: initiate 9/20)

FOCUS

OBJECTIVES

- Affirm OLA's commitment to EDI and anti-racism
- Improve the diversity within OLA with recruitment, retention, and support
- Support anti-racist libraries and library workers with educational resources

- Provide ongoing advocacy training for the local, state, and national level
- Continue to advocate for all Oregon libraries
- Build and improve inter-regional networks to support and develop emerging leaders

- Build broader OLA access opportunities for all library workers
- Restructure communications committee to increase volunteer engagement
- Continue to provide professional development opportunities during the age of COVID

ACTION

INITIATIVES

2. [Strategic work plan](#)

- a. Three focuses – EDI, advocacy, membership
- b. A lot of work was done last year under EDI/antiracism
 - i. Discussion sessions last summer prompted discussions about subject headings.
 - ii. Jean, Kristin, and Emily contributed to the antiracism toolkit
- c. Are there things we can/should be doing for advocacy?
 - i. Emily feels like these roles happen in admin/outside above TSRT
 - ii. Funding for BIPOC librarians to join/attend OLA? We've a robust budget right now, and Ellie is a recipient of the scholarship
- d. Transition to a committee – we'd need more robust membership
- e. Emily will send the leadership report to the group
- f. Jane suggests we create our own worksheet to report on our EDI activities, Emily wants us to provide extensive/nuanced reporting so that the board is very aware of our activities
 - i. The group and technical services are often/traditionally treated as an afterthought – making our contributions clear will be helpful.

II. PLA Conference – Portland, March 23-25

- a. In Portland this year, sessions were due in June – we've not submitted anything as a group, but there is a TSRT proposal on the list

9:00-9:15 Critical Cataloging Repository – recap/overview Emily O’Neal

- I. Expanding on this idea - Is this appropriate for an interest group?
- II. Emily is open to presenting at ALA, but wants group’s input, as this was a group endeavor – proposals accepted until October 1
 - a. CORE may be a good avenue – they seem to need presenters.
- III. Jane suggests we consider platform – so the zoom meetings are and remain accessible – Youtube uploads could provide accessibility, but we should disable comments if we go that route.
 - a. Editors are currently restricted to in-state – should this be the case if we present more widely?
 - i. If we don’t, people can still use our template for their own work

9:15-9:30 BREAK

9:30-10:30 TSRT 2021/2022 Activities Everyone

- I. Conference/learning session activities
 - a. Monthly discussion sessions to get a sense of what other libraries are doing, challenges they face
 - i. We can cover cataloging, processing, serials, monographs – any tech topics are appropriate.
 - b. Emily will move forward on checking with Repository folks on presenting at ALA
 - c. What ARE people doing?
 - 1. Crossover with staff roundtable?
 - ii. Hybrid work/learning environments, handling physical work in a pandemic, etc.
 - iii. What changes are going to stick/organizational change management?
 - iv. Crossover with the Staff Training Roundtable – accomplishing training remotely?
 - v. Collaboration in the remote environment?
 - vi. Supply chain issues
 - vii. Vendors, supporting diverse vendors even if they don’t provide automation
 - 1. Cultivating relationships, willingness to do some work manually to foster these relationships
 - d. Next steps
 - i. we need a succinct blurb to explain what we’re doing and let people know these are discussion meetings – they should come prepared for discussion – **Jean and Ellie will draft and send the draft to the group**
 - 1. We should consider topics in advance in case the first few sessions need guidance
 - 2. Rotating facilitator
 - ii. We need a reoccurring zoom meeting so folks know well in advance – **KT will set this up**
 - iii. Overarching idea of what we want to talk about in the first discussion
 - 1. First session in October will be hybrid work focused, and we’ll leave space at the end for brainstorming. **KT will facilitate.**
 - 2. Second session in November will be supply chain issues – **Emily will facilitate.**
 - 3. Ask for volunteers to facilitate for upcoming meetings
 - iv. This should go to the LibsOR listserv.
 - 1. We should specifically mention that this meeting is open to anyone
 - 2. We’ll have the means to require passwords or remove disruptive attendees
 - v. Decide on date/time – we could leave this for the facilitator to decide/at their convenience
- II. Scholarship
 - a. General agreement on moving forward this year
 - i. We can support attendance to PLA or other conferences, membership to OLA, other professional development opportunities (smaller amount)
 - 1. Split scholarship to professional development track and another for membership?
 - 2. We anticipate \$500-\$700 in scholarships

- a. \$500 for PD, \$200 for membership
 - ii. Amy will fill Robert in on this discussion
 - 1. Robert will convene the subcommittee to discuss next steps, timeframe
 - a. Ellie is interested in joining – would be a positive addition to the group as a recent scholarship recipient
 - b. Rural/Eastern OR librarians should find either scholarship track useful.
 - i. No one presently on the committee recalls outreach efforts to rural/Eastern OR libraries.
 - c. Identifying these libraries may be challenging.
 - d. Groups to consider:
 - i. <https://sagelib.org/about-us> - The Sage Library System is a consortium of 77 member libraries in fifteen counties of eastern and central Oregon.
 - ii. <https://www.librariesofeasternoregon.org/> - Libraries of Eastern Oregon group (mostly overlaps with SAGE I suspect) but another possible point of contact
 - iii. http://libdir.osl.state.or.us/index.php?sort=&search_string=tribal&search_filter=type - Tribal libraries
- III. Ongoing support to repository?
- IV. Brainstorming future activities
 - a. Authority record training could lead to robust depository discussion
 - i. Emily feels that Authority training is always needed
 - ii. Jane will reach out to Lori about Adam's availability, costs, and whether he's appropriate for this training
 - 1. Jane Sandburg may be an appropriate trainer
 - iii. CD/ACQ topics would be welcome
 - 1. Vendor tools
 - iv. Print serials management

10:30-11:00 Wrap-up

Everyone

- I. Celebrating KT joining us
- II. Moving forward
 - a. Start a monthly discussion group – Jean and Ellie will draft the blurb, KT will select a reoccurring time.
 - i. October – KT, hybrid work
 - ii. November – Emily, Supply chain issues
 - iii. December – Ellie, ACQ/Collection Development
 - 1. We may need to define which lists are most appropriate for these – working group vs membership
 - a. KT will administer the TSRT list – Emily estimates 8-10 new additions year, ask Emily or steering committee if they're unsure which list is most appropriate.
 - b. Emily will look into presenting with ALA, putting the discussions on youtube
 - c. Jane will reach out to Lori to look into authorities training
 - d. Scholarship Group will move forward with 1 or 2 options – conference/membership dues and/or professional development.

Time: Aug 25, 2021 08:00 AM Pacific Time (US and Canada)

Join Zoom Meeting

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