

**OREGON LIBRARY ASSOCIATION
(OLA)**

EXECUTIVE BOARD MEETING

August 22, 2003

10:00 AM

University of Oregon

Knight Library

Eugene, OR

Voting Members Present: Connie Bennett (President), Dana Campbell (Children's Services Division), Faye Chadwell (President-Elect), Cindy Gibbon (Public Library Division), Anne Guevara (OYAN), Ellen Mueller (Support Staff Division), Carol Reich (PNLA Representative), Wyma Rogers (ALA Councilor), Suzanne Sager (Treasurer), Jim Scheppke (Oregon State Librarian), Stephen Skidmore (Secretary), Heather Ward (ACRL/OR), Janet Webster (Past President).

Other OLA Units, Members, and Guests Present: Remy Agudelo (International Relations Roundtable), Colleen Bell, (Incoming Secretary), Debra Bogart (Children's Services Division), Diedre Conkling (Network Coordinator and Social Responsibilities Roundtable), Teresa Landers (Public Library Division), Melanie Lightbody (Incoming President-Elect), Cara List (Intellectual Freedom), Sonja Patzer (Support Staff Roundtable), Loretta Rielly (2004 Conference Committee), Beverly Smith (Outreach Round Table).

President Connie Bennett called the meeting to order at 10:08 AM.

1. HOUSEKEEPING

It was established that a quorum was present.

Faye was called on to give housekeeping details. No food or drink is allowed in the library. Restroom locations were given. Lunch will be delivered later in the morning, and there are many restaurants located on 13th Street for those who did not submit a lunch order. The reception for

Faye will be in the Browsing Room at 3:00 PM.

Introductions were made, and the agenda was reviewed.

Faye said that she is working on minutes of the retreat and will distribute them when they are completed.

Janet requested that a Past President's report be added to the agenda. Connie said that Steve had a Secretary's report as well.

Jim moved and Faye seconded that the minutes of the June 13, 2003, Board meeting be approved. Ayes: all, except for Janet, who abstained.

2. OFFICER REPORTS

a. State Librarian Jim Schepcke

i. The legislature passed a tax increase of \$800 million this past week. Several Republicans voted in favor of the increase at the peril of their re-election; these legislators should be commended for their courage. The bill will be referred to the voters, probably for a vote in February of 2004. It must be made clear to the voters what the additional \$800 million will be used for: K-12 education, health services, and possibly higher education. This will be a key vote in turning the tide in recent years of tax cuts and reductions in state spending for education and social services.

ii. SB 12 went into effect on July 17 and the State Library had to move quickly on the EBSCO/Newsbank contracts. Public libraries had a short time frame to make commitments. The permanent Oregon Administrative Rule will go into effect in December but a temporary rule is in effect now; comments on the temporary rule are needed before the permanent rule goes into effect. Nominees are being sought for the eleven-person database licensing advisory committee that will oversee this program; there should be representation by type and size of library, geography, etc. LSTA Advisory Committee will appoint the committee in September. Jim urged OLA to take part in this process. Faye has several people that she would like to suggest for the committee and will submit those names.

iii. MaryKay Dahlgreen has written and distributed an evaluation report of the "Ready to Read" grant program. The program is ten years old this year and the State Library Board had a goal for the year to do an evaluation of "Ready to Read." Jim is seeking comments and reaction to MaryKay's report. She will post the report to the OLA website with the proper attribution.

b. Treasurer Suzanne Sager

i. Several recent adjustments that Suzanne made do not show up on the current report. The McCulleys also had made adjustments and not told Suzanne about those. They need to let her know when that is done. *Janet moved and Heather seconded to direct Suzanne to ask the McCulleys to inform her and the affected division when making adjustments in the financial records. Ayes: all.*

ii. A revised 2003 Conference financial report was distributed. Net income for the conference was \$30,944.47 which is greater than we originally thought.

c. Secretary Steve Skidmore

Steve reminded everyone of the new bylaws change that was approved at Conference requiring annual reports to be sent to Colleen for posting to the website in September. The form for annual reports is on the website.

d. Past President Janet Webster

i. Janet reported that she testified before the legislature about the importance of school libraries. Certified librarians/media specialists are no longer required for primary and elementary schools, only at the high school level. Kelly Kuntz also testified.

ii. Janet also testified before a public policy issues forum sponsored by the Oregon Community Foundation. Economic development and education were the focus of the forum.

iii. Janet suggested creating an OLA task force on scholarships that would try to leverage LSTA funds. She suggested that a planning grant from the State Library using LSTA funds might be the first step. She said that OLA could investigate managing a scholarship program. Faye will consider appointing an OLA task force after the September meeting.

e. President Connie Bennett

Connie's focus lately has been on the rewriting/resubmitting of the Ford Family Foundation grant and that has been completed. The contract needs to be signed and submitted to the Foundation by today.

f. President-Elect Faye Chadwell

i. The September Board meeting will be September 19 at Portland State University, and Faye will have the schedule for 2003/04 Board meetings at that meeting.

ii. Faye believes that the retreat was very successful. She is in the process of writing up her notes and will have charges for the various committees, divisions, and roundtables soon. Faye is aware of the issue of the seating arrangement at the retreat.

iii. Faye said that committee chairs who need members appointed to their committee should let her know and she will take care of that. A 2005 Conference Committee chair is still needed.

g. ALA Councilor Wyma Rogers

i. Wyma did not attend the conference in Toronto. Connie was there and represented OLA. The ALA website is improving but there are still a lot of problems with it and it still need a lot of work. There was much discussion at conference about the issue. If anyone has a specific complaint about the website, please let Wyma know.

ii. The Senate has passed the reauthorization of LSTA.

iii. Senator Wyden has introduced legislation that will substantially revise the USA PATRIOT ACT. Phone calls and letters are the most effective ways of communicating with elected officials, and we should all call or write our senators and representatives and ask them to support this bill. Communication can be sent to the legislators' regional office.

iv. Public libraries need to have CIPA certification in place by July 1, 2004.

v. The "Lawyers for Libraries" workshop will be held in San Francisco in October. OLA needs to make sure that Oregon is well represented. Names of lawyers and librarians who are attending or would be interested in attending should be given to Wyma and she will coordinate. OLA may help with expenses for those attending. Registration for the conference is \$500 per person.

vi. September 20-27 is Banned Books Week.

vii. Diedre said that there will be a meeting this weekend in Chicago of library leaders to discuss the process for how ALA and the profession will deal with CIPA. ALA may develop its own filter.

h. Parliamentarian Ed House

Ed was absent.

i. Pacific Northwest Library Association (PNLA) Carol Reich

i. 250 people attended the 2003 PNLA conference held recently in Boise. Carol will do a *Hotline* article about the conference. The 2004 PNLA conference will be in Wenatchee, WA, followed Sitka, AK, in 2005.

ii. There have been two responses to the RFP for the PNLA Leadership Institute, one from the University of Washington Information School, the other from the Schreiber Shannon Associates, who created the Snowbird Institute. PNLA chapters have been asked to give seed money for the Institute.

3. COMMITTEE, DIVISION, AND ROUNDTABLE REPORTS

a. ACRL/OR Heather Ward

i. Heather stated that ACRL/OR will be sending a librarian and a lawyer to San Francisco for the "Lawyers for Libraries" conference and will paying for their expenses.

ii. They are working on a scholarship program to provide grants to send their members to regional and national conferences.

b. Children's Services Division (CSD) Dana Campbell

i. \$24,775 has been received from Oregon public libraries as a response to Connie's solicitation letter.

ii. Metropolitan Group has been notified that OLA is terminating our contract with them. We owe them approximately \$15,000. The Metropolitan Group still has not collected the pledge from Craig Berkman.

iii. The resubmitted Ford Family Foundation grant contract has been approved. The grant will provide \$16,000 for the 2003 Summer Reading Program (SRP) and \$9,000 for next year's program.

iv. SRP evaluations are beginning to come in.

v. The most recent Enterprise Fund report shows a deficit of \$11,000 in the SRP, but

that report does not take into account the most recent Metropolitan Group billing of \$15,000. The Metropolitan Group has been invited to attend a future OLA Executive Board meeting to discuss and mutually review our relationship of the past few years.

vi. Next year's Summer Reading Program will be a more modest version. Each library will receive a manual. Each library will be responsible for buying their own materials. Ready to Read funds may be used for SRP materials.

c. Oregon Young Adult Network (OYAN) Anne Guevara

i. OYAN is considering participating in the young adult (YA) portion of the Summer Reading Program Collaborative.

ii. The fall issue of the *Oregon Library Quarterly* will be devoted to YA issues.

iii. OYAN is co-sponsoring a conference program with the Public Library Division on the subject of YA books that adults would enjoy and vice versa.

iv. Anne gave a brief annual report of OYAN's accomplishments in 2002/03: increased visibility of the division, the pre-conference on graphic novels, a presentation at this year's OEMA conference. Anne will write a *Hotline* article about OYAN's accomplishments for the year.

d. Public Library Division (PLD) Cindy Gibbon

i. PLD has proposed a change in their bylaws which would allow the PLD chair to appoint a proxy to cast votes at the OLA Executive Board meeting when the chair is unable to attend a Board meeting. *Cindy moved and Suzanne seconded to approve the change in PLD's bylaws. Ayes: all.*

ii. Jim asked if the change in PLD's bylaws should also be one that the Board might want to consider for the OLA bylaws. This would allow all divisions to appoint a proxy. The following suggestions were made regarding the appointment of a proxy:

- the appointment of a proxy would be only for the one meeting where the chair could not attend.
- the person appointed as proxy must also be a member of the division board.
- the OLA President must be notified of the proxy appointment in advance.

- **proxy appointment would be for division chairs only.**

Ed will be asked to review an OLA bylaws change and report to the Board at the September meeting.

iii. PLD and SSD are co-sponsoring a series of four workshops around the state dealing with the issue of security.

iv. PLD is planning a pre-conference program with Intellectual Freedom and CSD on CIPA.

v. Cindy said there was still a great deal of misunderstanding in PLD and in OLA about the SRP debt. She suggested a "frequently asked questions" with responses on the public library directors list-serve which the State Library provides. Jim said that we need to be cautious regarding what we say about the Metropolitan Group. Cindy reminded everyone that the Executive Board is ultimately responsible for what happened with the SRP debt.

e. Support Staff Division (SSD) Ellen Mueller

i. SSD's conference in Keizer on July 18 was well-attended and well-received.

ii. The results for the election of officers will be announced after Labor Day.

f. Trustees Division

The person that Connie appointed to the Executive Board from Jefferson County to represent trustees has attended no Board meetings this year. It was suggested that maybe the Trustees Division should be a roundtable instead. Ed will be asked to report on what is involved in making such a change. Another idea was to have a conference program for trustees.

g. 2004 Conference Loretta Rielly

i. The 2004 PLA conference in Seattle is a few weeks before OLA's conference.

ii. Loretta is attempting to identify the contact person for each division, committee, and roundtable.

iii. The Committee had its first meeting last week. There was a discussion about on-

line registration. The Committee does not want conference rates to go up if we do this. The cost of on-line registration is about \$8.00 per registration. The consensus of the Board is to proceed with on-line registration. The Committee will probably not be sending out a mass mailing prior to the conference registration period next year. A large, colorful postcard will be sent out instead.

iv. There was discussion about Committee members not having to pay for conference registration. An alternate option would to provide registration at no cost for Committee members whose institutions will not pay for conference expenses. Janet suggested that the Committee build certain alternatives into their budget.

v. In the past, Committee members have had to put certain conference speaker expenses for travel, hotel, etc., on their personal credit cards. Suzanne will look into OLA acquiring a credit card to use for this purpose.

vi. The 2005 conference will be held at the Holiday Inn/Portland airport.

h. Legislation and Library Development Bonnie Allen

Bonnie is attending an Oregon State University in-service day. Janet said that certain legislators are being monitored as the legislative session winds down to insure no last minute surprises.

i. Intellectual Freedom (IFC) Cara List

i. An Oregon Bill of Rights Defense Committee has been organized and Cara believes that it would be in the best interest of OLA if we participated in the organization.

ii. Senate Joint Memorial (SLM) 7 has been introduced in the Oregon legislature. The memorial does not have the force of law. SJM 7 urges Congress to pass SB 1552 which would revise many sections of the USA PATRIOT ACT that OLA believes restrict civil liberties. SB 1552 is co-sponsored by Oregon Senator Ron Wyden. *Heather moved and Suzanne seconded that OLA endorse SJM 7. Ayes: all.* Cara will notify the appropriate people of OLA's action and will also notify the OLA membership through the legislative network and *Hotline* of our action. This needs to be done today as the legislature will be voting soon on SJM 7.

iii. IFC is distributing a survey on Internet policies at academic libraries. Recent virus outbreaks on the Internet have slowed the distribution of the survey.

j. Outreach Beverly Smith

The Roundtable is discussing next year's conference program.

k. International Relations Remy Agudelo

The roundtable met on August 1 to discuss their conference program on some aspect of diversity.

4. OTHER BUSINESS

New Board members who were in attendance were asked if they had comments and there were none.

Carol reported that Sherman Alexie spoke at PNLA and was a very good program presenter.

Connie passed the gavel to Faye.

Being no further business, the meeting adjourned at 2:15 PM.

Respectfully submitted,

Stephen C. Skidmore, Secretary