

# OREGON LIBRARY ASSOCIATION (OLA)

## EXECUTIVE BOARD MEETING

January 31, 2003

10:00 AM

Oregon State Library

Salem, Oregon

### Present

*Voting Members:* Connie Bennett (President), Dana Campbell (Children's Services Division), Faye Chadwell (Vice-President/President-Elect), Anne Guevara (Oregon Young Adult Network), Jim Scheppke (Oregon State Librarian), Heather Ward (ACRL/OR), Carol Reich (PNLA Representative), Suzanne Sager (Treasurer), Stephen Skidmore (Secretary), Dale Vidmar (Member at Large), Janet Webster (Past President).

*Non-voting Members:* Ed House (Parliamentarian).

*Other OLA Units, Members, and Guests:* Bonnie Allen (Library Development and Legislation), Diane Bolen (Support Staff Division), Maureen Cole (OLA/OEMA), Diedre Conkling (Legislative Network), MaryKay Dahlgreen (Honors, Awards, and Scholarships), Denise Davis (Oregon State Library), Nan Heim (OLA lobbyist), Teresa Landers (2003 Conference Committee), John McCulley (Administrative Services), Julie McCulley (Administrative Services), Doris Munson (Technical Services Roundtable), Beverly Smith (Outreach Roundtable).

President Connie Bennett called the meeting to order at 10:06 AM.

### **1. HOUSEKEEPING**

Connie and Jim went over various housekeeping matters. Suzanne will collect money for lunch. Cindy will not be attending today's meeting. There was a question about whether another Public Library Division (PLD) Board member could proxy for Cindy. Ed established that a quorum was present so there was no need for a proxy.

Jim introduced Denise Davis, the new group leader for Library Development and Talking Book and Braille Services of the Oregon State Library.

Connie stated that Nan Heim and John McCulley will be joining the meeting later in the day.

Dale moved and Janet seconded that the Board minutes for the November 22, 2002, meeting be approved. Anne pointed out that in the OYAN report, "Mt. St. Helens" should be "St. Helens." With this one change, the minutes were accepted.

## **2. OFFICER REPORTS**

### a. State Librarian Jim Schepcke

- i. The budget hearing for the Oregon State Library (OSL) before the Education subcommittee is scheduled for 8:30-10:30 AM next Monday and Tuesday. For the 2003-2005 biennium, the Governor has recommended a 7% increase for the State Library's budget; nearly all of the increase will be for personnel expenses, such as PERS and health care. There will be no merit or COLA increases for staff in this budget proposal. "Ready to Read" grants will decline by 15%. The Education subcommittee must cut \$250 million from the Governor's budget.
- ii. SB 12 was passed out of committee two weeks ago. This is the legislation proposed by the Senate Task Force on Libraries. The hearing for this legislation might take place at the same time as the State Library's budget hearing.
- iii. Jim distributed a draft of proposed SB 238 which will require the State Library to begin collecting and reporting school library statistics. The State Library already does this for public libraries. The State Department of Education has been collecting school statistics. This will provide documentation for the declining support of school libraries which has taken place in recent years. The hearing on this legislation is scheduled for February 18, which is OLA Legislative Day. *Steve moved and Janet seconded that the OLA Executive Board endorse SB 238. Ayes: all.*
- iv. Laura Bush has publicly endorsed the re-authorization of LSTA legislation at increased funding levels. As proposed, this would mean an additional \$200,000 in LSTA funds for Oregon.
- v. The annual report statistics for 2001/02 show a dramatic increase in the use of Oregon public libraries, especially circulation. The average per capita circulation is 13.4, the second highest in the nation. Multnomah County Library is at 24 per capita. Children's programming attendance is up 33%, primarily because of the Summer Reading Program and "Ready to Read" grants.
- vi. Senator Gordon Smith has signed on as a sponsor of LSTA.

### b. Treasurer Suzanne Sager

- i. Suzanne distributed balance sheets. We have received a check for \$38,200.08 for our share of the joint conference which we had last year with the Washington Library Association. 647 attended from Oregon, 484 from Washington. The late delivery of the check for last year's

conference meant that we had to file for an extension on our income tax.

ii. As of December 31, the Summer Reading Program is running a deficit of \$6,000-\$7,000. But that will change dramatically from time to time as money comes in and then is expended.

iii. At this point, John and Julie McCulley joined the discussion. They explained the division of labor between the two of them. Checks are written twice a month and a second signature is needed for a check over \$200.00. Julie said it would be helpful for their office to have a conference registration form, and she was given one. Julie also asked that if checks are sent to the them, to please indicate what they are for.

c. President Connie Bennett

i. Connie distributed her budget proposal for 2002/03. Four years of income and expenses are shown on the budget. Expenses for the recruitment of an Executive Director are new this year. Some of the line items for standing committees were cut back this year. Travel for PNLA representative was eliminated.

ii. There is only \$35 for membership in the Freedom to Read Foundation. Childrens' Internet Protection Act (CIPA) lawsuit is to be heard this year before the Supreme Court and that will cost ALA \$1.5 million; we might want to consider a donation to ALA in addition to our membership dues to the Freedom to Read Foundation for support of ALA's lawsuit. There was discussion about asking OLA divisions to match OLA Board contributions. ALA Executive Director Keith Fiels could be given a check at the OLA conference. *Janet moved and Jim seconded to authorize an expenditure of \$250 from the "Board Office" line of the budget to be matched by OLA division contributions of \$250 from each division by April 1, the funds to be given to ALA for CIPA legal expenses. Ayes: all.*

iii. Dale suggested renting a car instead of reimbursing for mileage for Board travel.

iv. The following adjustments in Connie's proposed budget were suggested:

+ \$500 for Library Development and Legislation Committee

+ \$800 for the ALA representative travel

+ \$250 for Board office expenses

+ \$100 for OLA-OEMA committee expenses

- \$250 for Public Relations Committee expenses

v. The total adjustment in Connie's proposed budget would be +\$1,400, with the ending fund balance now being \$2,030. *With these changes, Janet moved and Jim seconded to adopt the*

*proposed 2002/03 budget. Ayes: all.*

vi. Connie thanked everyone for their patience over the past several months while she was busy preparing for the opening of the new Eugene Public Library. During that time, Connie has received over 10,000 e-mails, 2,000 of which remain unread. If you sent her something very important during this time, please re-submit to her now.

d. ALA Councilor Wyma Rogers

i. Wyma was absent so Faye reported on the recent ALA Mid-Winter Conference in Philadelphia. Much of the discussion focused on budget cuts in many public agencies during these time of economic downturn. ALA sponsored a rally in Philadelphia to "Save our American Libraries." ALA is organizing advocacy assemblies around the country for support of libraries.

ii. The Office of Intellectual Freedom is organizing "Lawyers for Libraries" to provide first amendment training for attorneys at regional institutes around the country.

iii. Mitch Freedman is conducting a pay equity campaign. Incoming ALA President Carla Hayden will continue Freedman's pay equity theme into her year as president. The "@ your library" campaign continues.

iv. At this point, Nan Heim arrived and reported on the session of the Oregon State Legislature which has just began. There is a very different atmosphere with this legislature, very contentious and negative in tone. With the 15-15 split between Democrats and Republican, the Senate is late in organizing. Nan is trying to schedule the hearing for SB 12 for Monday when the hearing for OSL's budget will also take place, but it is not likely that that will happen. Nan stated, that with schools and services to the disabled receiving most of the attention of the legislature, libraries will probably be a low priority.

v. Diedre stated that Council passed various resolutions--support for the University of Arizona Library School and the Florida State Library; opposition to the Patriot Act; one honoring Dina Carter, a 37-year old U.S. and Israeli citizen killed in the bombing at the Mt. Scopus campus of Hebrew University; one exempting educational materials from sanctions imposed on Iraq.

vi. James Rettig, Michael Golrick, and Michael Gorman were elected to the ALA Executive Board.

vii. Honorary ALA memberships were voted by Council for Barbara Gittings, Samuel Morrison, and Lucille Thomas; these will be formally presented at the 2003 Annual Conference in Toronto.

viii. Electronic balloting will be used for future ALA elections.

e. Parliamentarian Ed House

i. There needs to be a by-laws change made regarding annual reports. In the future, reports will be due at the end of the Association year, not before Conference, as has been the case in the past. *Jim moved and Janet seconded to forward this proposed change to the full membership, to be voted on at the Membership meeting at the 2003 Conference. Ayes: all.*

ii. Ed reminded the Executive Board that a person must be a member of OLA to also be a member of a division or a roundtable.

f. Library Development and Legislation Committee Bonnie Allen

Note: this item was taken out of order to accommodate Nan Heim's schedule.

i. Legislative Day is February 18. We have the Galleria reserved until 2:30 PM that day for displays, exhibits, etc. Children's books will be distributed as well. Nan will be in room 103 to speak with anyone who needs "coaching" before calling on a legislator.

ii. Diedre will be responsible for scheduling appointments. Nan's website--[www.nanheim.com](http://www.nanheim.com)-- has a list of legislators and the districts they represent. Rules for public employee lobbying can be found at ORS 171.790. Public employees should use a vacation day if they participate in Legislative Day.

iii. iii. Janet moved and Faye seconded that the OLA Executive Board endorses SB 12.

iv. iv. Jim encouraged everyone to stay for the hearing for SB 238 on the 18th.

v. Because of the recent decline in Oregon's economy, the State Library Board will be considering the suspension of the "maintenance of effort" requirement to receive Ready to Read grants. This was done once before in 1997 because of Measures 47 and 50. This temporary change will require legislative approval. *Dana moved and Carol seconded that OLA support a two-year suspension of the maintenance of effort requirement for Ready to Read grants. Ayes: all.*

g. PNLA Representative Carol Reich

The PNLA Board and the Leadership Institute Committee will be meeting in February. There will be a survey about the Institute that will go to libraries in the PNLA region.

**3. DIVISION REPORTS**

a. Academic/ACRL/OR Heather Ward

- v. i. An effort is being made to raise political awareness among academic librarians. They are being encouraged to write letters to the editor of local newspapers.
- ii. A "10 Reasons to Join ACRL/OR" flyer is being developed.
- iii. Scholarships to attend ACRL conferences are being considered.
- iv. ACRL/OR has a lot of old archival material and need direction on what to do with it. Connie stated that Barbara O'Neill was chair of an archives committee that is looking into this issue.

b. Children's Services Division (CSD) Dana Campbell

- i. Summer Reading Program (SRP) t-shirts are being sold this year at a very small mark-up and therefore more are being ordered than in the past.
- ii. The SRP manual should be distributed in the next few days. A SRP workshop will take place on March 14 at the Salem Public Library.
- iii. Four members of the SRP Committee will be presenting at the CSD spring workshop April 11 at Milton-Freewater.
- iv. With the December, 2002, invoice to the Metropolitan Group, CSD will be showing a negative balance until potential grants begin to come in.
- v. CSD is sharing the manual for last year's SRP, "Don't Bug Me, I'm Reading," with libraries in Louisiana and Indiana. They also are selling the central image (\$500) and clip art (\$250) either separately or as a package for \$700.
- vi. CSD is investigating the possibility of participating in a 17-state collaborative summer reading program. The cost is minimal--\$65.00 plus \$2.00 for every public library in the state--but the materials are not free of charge. Participating states are required to give a two-year commitment and a one-year withdrawal notice. CSD is currently conducting a survey of the SRP Committee and the CSD Executive Board.
- vii. Over fifty people attended the Mock Caldecott workshop held in February at the Beaverton Public Library. Steven Engelfried and Marian Creamer were the presenters. This may become an annual event.

c. Oregon Young Adult Network (OYAN) Anne Guevara

i. The OYAN website has been corrected. There was a notice on the website that a person did not have to be a member of OLA to belong to OYAN. That is not true.

ii. There is some question as to the legality of the annual OYAN raffle. The raffle made \$1,200 last year. OYAN needs to speak with John McCulley about this to determine what needs to be done to be in compliance.

d. Public Library Division (PLD) Cindy Gibbon

i. Teresa Landers reported in Cindy's absence. The PLD Board is to meet on Monday.

ii. Mary Minot of the ACLU will be the presenter for the pre-conference on the Patriot Act. PLD is co-sponsoring this program with the Intellectual Freedom Committee.

iii. PLD is hope to have next year's Board elected in a more timely fashion this year.

e. Support Staff Division (SSD) Ellen Mueller

Ellen was absent, and Diane Bolen gave the SSD report. Larry Roper will be the presenter for the SSD conference to be held in Keizer on July 18. There will be workshops on topics such as financial planning, HTML, and book mending. Registration will be limited to 100 people.

f. Ad Hoc Committee on an Executive Director Ed House

There is nothing current to report on. The next step is to develop a draft proposal and a business plan. Ed stated that the Committee hoped to find a University of Oregon Business College student to help with the business plan.

#### **4. COMMITTEE REPORTS**

a. Conference Teresa Landers

i. Teresa distributed a written report. There are six pre-conferences scheduled. There will be an Internet café at this year's conference. Teresa said that the Conference was considering the purchase of several two-way radios.

ii. This year's Conference mailing cost \$800. Given the expense, the Committee will suggest that next year's conference registration be web-based and that the mailing be eliminated.

iii. Mary Minot will be the keynoter for the Thursday morning session. She will speak on "total information awareness," and her talk will be followed by a reactor panel.

iv. National Public Radio reporter Andrei Codrescu has committed to be the Thursday night

banquet speaker. The Conference Committee would like to sell tickets to the Corvallis community for his presentation. There was Board consensus to allow this, and Teresa was told to proceed. The OSU bookstore is ordering his book and giving OLA a percentage of the sales.

v. The 2004 conference is in Eugene.

b. Honors, Awards, and Scholarships (HAS) MaryKay Dahlgreen

i. The Committee has one change to suggest that will require a membership vote because it involves a bylaws change. It involves honorary life memberships. One of the two options for change in the bylaws suggested by the Committee reads, "Honorary life membership entitles the person to all rights and privileges of the Association and the sub-divisions of their choice without payment of dues." *Dale moved and Heather seconded that this proposed bylaws change be forwarded to the OLA membership for a vote at Conference. Ayes: all.*

ii. The other proposed change of the HAS Committee involves adding a new award--the Oregon Distinguished Service Award. As this additional award does not involve a bylaws change, the Board can take any necessary action. There was general Board consensus that this new award was appropriate. MaryKay will come back to the Board in March with a formal proposal.

c. Intellectual Freedom (IFC) Cara List

i. Cara was absent and Connie reported on their activities. The Committee is in process of updating their website. There will be a regular IFC column in *Hotline*.

ii. There was long discussion about the Patriot Act. *Dale moved and Janet seconded to bring a draft resolution regarding the Patriot Act to the March 21 meeting for Board discussion and action. Ayes: all.*

d. OLA/OEMA Maureen Cole

i. Maureen will draft a letter of OLA support for the University of Washington's grant proposal to the Institute of Museum and Library Services. The focus of the grant proposal is the recruitment and training of new librarians.

ii. Discussions about merger of OLA and OEMA are on hold for now. There has not been much contact with OEMA about this issue.

e. Oregon Authors Heidi Senior

The Committee is making progress on its on-line bibliography of Oregon authors.

f. Resource Sharing Paula Hamilton

Paula was absent. The Committee is attempting to recruit new members.

## **5. ROUNDTABLE REPORTS**

### a. Outreach Beverly Smith

Beverly submitted a written report.

### b. Technical Services Doris Munson

Doris had reported that the roundtable was focusing its efforts on preparation for the conference.

## **6. OLD BUSINESS.**

There was no old business.

## **7. NEW BUSINESS**

Faye stated that there serious ramifications for Oregon libraries in the recent announcement of the pending closing of the Washington State Library. *Janet moved and Faye seconded to direct Connie is write a letter to Washington Governor Gary Locke, pointing out the regional implications of the closing of the Washington State Library. Ayes: all.*

Being no further business the meeting adjourned at 2:51 PM.

Respectfully submitted,

Stephen C. Skidmore

Secretary